



The employer parties to this agreement are:

KiwiRail Holdings Limited
KiwiRail Limited



Rail & Maritime Transport Union



MULTI EMPLOYER COLLECTIVE AGREEMENT

1 July 2023 – 30 June 2025

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1. Term

This agreement will come into force on the 1st of July 2023 and will expire on the 30th of June 2025.

2. Introduction

- 2.1 KiwiRail Holdings Limited trading as KiwiRail and its subsidiary KiwiRail Limited aspires to be a State Owned Enterprise leader and employer of choice by providing outstanding service, acting with integrity, and valuing people which contributes and supports KiwiRail's vision for the future.
- 2.2 The Rail and Maritime Transport Union (RMTU) aims to ensure employees have well paid secure jobs with defined career paths and training, on the job recognition, respect and safe, secure and healthy workplaces.
- 2.3 KiwiRail and RMTU aim to enhance the quality of services provided by KiwiRail.

3. Statement of Intent

The Multi-Employer Collective Agreement is based on and inspired by:

- Working together
- Good Employment Principles

4. Working Together

- 4.1 KiwiRail and RMTU are developing a cooperative relationship to achieve union and business successes, and agree to:
 - Conduct all dealings in "good faith"
 - Maintain open and regular communication to keep each other informed on any issues of significance
 - Problem solve issues of concern promptly
 - Reach decisions on projects by consensus, where possible, and respect each other's right to disagree
 - Share any information that is relevant to the other party, except where there is a specific prohibition.
- 4.2 KiwiRail and RMTU representatives will meet to problem solve any issues arising from this Multi-Employer Collective Agreement and to review and develop information required to support the Multi-Employer Collective Employment Agreement.

5. Good Employment Principles

KiwiRail and the Rail and Maritime Transport Union will be fair and reasonable with one another in our dealings, and accept personal responsibility for our actions.



6. Administrative Procedures

The provisions of the Rail Operating Manual, which includes safety standards for operating trains on the rail corridor, will apply to staff employed on this agreement. This is on the basis that any proposal to amend any provision in the Rail Operating Manual will be considered on its merits and any opposition advanced is reasoned and logical.

7. Coverage

7.1 This collective agreement applies to all employees of the employer parties to this agreement who are or become members of the Rail and Maritime Transport Union except for the following:

- Managerial positions responsible for recommending and/or approving appointments and dismissals which would otherwise come under the provisions of scale 1;
- Policy, sales, executive support functions, ONTRACK Infrastructure Field Engineers and Planners;
- Human Resource positions;
- Seagoing Maritime employees.

7.2 This collective agreement does not apply to employees who were employed under an individual agreement (not being an individual agreement based on an expired collective employment contract or an expired collective agreement) at the commencement of this collective agreement. The employee may however join the Union and the employee may become a party to the agreement if they fall within the coverage of this collective agreement and the previous individual agreement will not apply.

8. Parties

8.1 Union Party to this Agreement

The union party to this agreement is the Rail and Maritime Transport Union (RMTU), ("the Union").

8.2 Employer Parties to this Agreement

The employer parties to this agreement are:

- KiwiRail Holdings Limited
- KiwiRail Limited

And any successor entity (whether named KiwiRail Holdings Limited or otherwise) to which the employment of any RMTU member covered by this multi-employer collective agreement is transferred or vested (jointly "the Employers").

For the avoidance of doubt the parties agree that when any successor employer is created, that employer shall sign this multi-employer collective agreement, and that such execution shall not require any additional ratification by the RMTU members or any other party to this agreement.



Where variations exist between employers, the individual employer will be identified in the relevant applicable clause (e.g. the position titles and pay codes).

9. Subsequent Employer Parties to this Agreement

- 9.1 The parties agree that a new employer may become party to the Agreement after it has been signed if:
- i) The parties agree to the new employer becoming a party to the Agreement, such agreement not to be unreasonably withheld bearing in mind the parties obligations of good faith and the need to assess each situation on a case by case basis; and
 - ii) The work of some or all of the new employer's employees comes within the coverage in clause 9 of this Agreement; and
 - iii) The relevant employees are not bound by another collective agreement in respect of their work for the new employer.
- 9.2 Where the Union notifies, the existing parties that a new employer wishes to join the Agreement, the existing parties shall within 15 working days of the notification referred to in this clause advise the Union and the new employer of their agreement or otherwise under clause 9.1(i).
- 9.3 If the existing parties or any of them refuse to agree to the new employer joining as a subsequent party to this Agreement, all existing parties agree to participate in mediation in good faith in an effort to resolve this impasse.
- 9.4 Any such new employer shall comply with Section 56A of the Employment Relations Act 2000 and any amendment to the same, including notifying all parties to the Agreement that the new employer proposes to become a party to this Agreement.
- 9.5 The address to which the notification referred to in the preceding paragraph is to be posted for an existing party to the Agreement, will be forwarded to KiwiRail Holdings Limited, PO Box 593, Wellington and any variation to the same that is notified in writing to the other parties to the Agreement.
- 9.6 This Agreement shall also apply to all employees of any employer who becomes a party to this Agreement by way of the Subsequent Employer Parties Clause, who are or become members of the Union, and who come within the coverage clause in clause 8.1 of this Agreement. The names of such Subsequent Employer Parties shall be recorded on a separate schedule in the Agreement at the time they become a party to the agreement. Such new employees shall be covered by this agreement as agreed between the Union and the new employer or such new schedules as are agreed between the Union and the new employer.

10. Representation

- 10.1 You may authorise the RMTU or any person to act as your authorised representative in accordance with the Employment Relations Act. Your RMTU subscriptions will be deducted from your pay.
- 10.2 The RMTU can enter the employer's premises at any reasonable time, following advice to the site manager, to discuss matters relating to employment.

11. Employment Philosophy

- 11.1 The parties are committed to developing and maintaining a harmonious relationship based on mutual respect. Our objectives include:
- Being an Employer of Choice
 - Providing a healthy and safe workplace
 - Improving the working environment
 - Providing fair and equitable opportunities to all
 - Increasing the competitiveness of business through customer focus, efficiency and flexibility
 - Encouraging employee participation in the business
 - Recognising employees' contributions and family responsibilities
- 11.2 The parties agree that KiwiRail will become a more effective business if the employees are confident the employment relationship is based on trust, goodwill and mutual respect. We believe well trained employees who are involved in decision making will provide customers with excellent service.
- 11.3 We can meet our customers changing needs more effectively by working together in teams, cooperating, partnering, learning new skills, taking on new tasks and working flexibly.
- 11.4 Skilled staff are our main resource. We will sustain and develop our employees to ensure that they strengthen and improve their place in the market. Employees will have a chance to learn new skills, develop career paths and access higher earning and developmental opportunities.
- 11.5 It is neither possible nor desirable to set rules regarding everything that can happen in a workplace. This agreement, including its schedules sets out the general terms and conditions of employment and continues the foundation for our employment relationship.

12. Resolution of Employment Problems

KiwiRail wants your employment to be a positive and rewarding experience however with the best intentions, differences will arise and the important thing is they are dealt with promptly, fairly and without recrimination with the objective of getting on with the job. Any concerns should be raised with your manager in the first instance. Your attention is drawn to clause 28 – Resolution of Employment Relationship Problems, which addresses the process to be followed in detail.

13. Consultation

- 13.1 We acknowledge that our interests are mutually dependant and that on-going consultation between us is essential. In particular, the employer agrees to consult with the RMTU on proposed changes which may affect conditions of employment.
- 13.2 Managers and supervisors will maintain an open door policy.
- 13.3 Employees and the RMTU are encouraged to provide ongoing feedback on issues of concern. Managers cannot be expected to help fix a problem unless they know that it exists.

- 13.4 As part of this process the employer will call meetings to discuss important employment related matters and will be open to approaches to discuss issues of concern.
- 13.5 In addition, the RMTU can call for formal paid meetings to discuss employment related matters. The objective in holding these meetings will be to allow employees the opportunity to receive information and discuss issues while at the same time causing minimum disruption to our customer needs.
- 13.6 Sufficient notice (up to 14 days can be required) will be given so that work flows can be arranged to allow minimum disruption and maximum attendance of the employees involved. For this to happen it will mean that not all employees can attend a single meeting and sometimes more than one meeting may have to be held.
- 13.7 Generally these meetings will not total more than four hours in each calendar year.
- 13.8 Many of the current work procedures and administrative instructions relating to these procedures were developed in co-operation with employees or the Union. It is the parties' intention to continue this consultative approach in the development of work procedures in the future.
- 13.9 Subject to clause 13.1 the parties will co-operate in the introduction of new and improved work methods, arrangements, processes, equipment and technology.

14. Joint Commitment to Training

- 14.1 It is agreed between the RMTU and KiwiRail that all employees should be encouraged to participate in, and accept training opportunities, i.e. NZQA, in-house and OJT to the fullest extent possible.
- 14.2 The parties agree that qualifications enhance the skills of employees and the productivity of the company, and the parties record their belief that a highly skilled and trained workforce is in the best interests of all.
- 14.3 It is recognised that some employees may choose not to participate in a skill based pay system. These employees will retain their current rates of pay and conditions.
- 14.4 For KiwiRail Infrastructure and Asset Management – refer to schedule.

15. Workplace Delegate Rights

- 15.1 KiwiRail will recognise workplace delegates, authorised by the National office of the RMTU, and agrees to permit such delegates reasonable time to perform their role without any discrimination in their employment subject to the Company's operational requirements.
- 15.2 KiwiRail acknowledge that union delegates represent and speak on behalf of RMTU members in the workplace.
- 15.3 KiwiRail will allow union delegates reasonable paid time during working hours to:
- 15.3.1 Consult with union members and officials of the RMTU

- 15.3.2 Represent the interests of members to management and at mediation/employment relations authority hearings as necessary and in consultation with the employee's manager
- 15.3.3 Participate in the affairs of the union.
- 15.4 KiwiRail shall provide union delegates with reasonable access to existing communication facilities including the use of the email system for union purposes.

16. Union Leave and Training

- 16.1 An effective consultative and partnership relationship between the parties is dependent upon union representatives at all levels receiving appropriate training and education in their role. Paid leave may be provided for this purpose.
- 16.2 The notification date for RMTU to inform KiwiRail of Employment Relations Education Leave (EREL) entitlement will be 1 July each year.

17. Industrial Councils

The parties are committed to working proactively together on issues of mutual interest. The parties agree that there will be Industrial Councils set up for each of the business units of KiwiRail. These councils will meet at least four times per year and will comprise of management and RMTU representatives. The employer will meet all associated costs.

18. New Zealand Railways Staff Welfare Trust

- 18.1 Unless you have been previously exempted, you will be a member of the New Zealand Railways Staff Welfare Trust and have subscriptions deducted from your pay.
- 18.2 KiwiRail agree to sponsor the trust and pay the prescribed levy per member per pay period.
- 18.3 For those who work fewer than 20 hours per week and are on fixed term contracts of less than 12 months' duration, membership of the Trust is optional.

19. Staff Support

You shall have access to the following:

- Employee Assistance Programme
- Injury Management Programme
- NZR Staff Welfare Trust

20. Equal Employment Opportunities Network

As part of its EEO programme, the employer assists interested employees in the setting up and operating of equal employment opportunities networks such as the Maori Network Te Kupenga Mahi and a Gay and Lesbian Support Group.



21. Health and Safety Management

21.1 Commitment to Excellent Health and Safety Management

- 21.1.1 The parties to this agreement are committed to achieving excellence in health and safety management in the workplace.
- 21.1.2 To achieve this common goal of zero workplace accidents and illnesses the parties commit to work together in a spirit of good faith.
- 21.1.3 As a minimum standard, the parties agree to comply with the Health and Safety at Work Act 2015 and all regulations and codes of practice and guidelines made pursuant to this Act (and any subsequent amendments) as well as any other legislation relevant to health and safety in the workplace.
- 21.1.4 Health and safety management processes and commitments are laid out in the HSAT Terms of Reference and can only be varied by the agreement of both parties.

21.2 Promotion of Health and Safety

The parties accept that the promotion of good health and safety practice is preferable to dealing with accidents and illnesses.

21.3 Rehabilitation

The parties accept that agreed and sustainable rehabilitation is important in ensuring any injured person returns to work. To achieve this, the Employer and the Union agreed on an Injury and Illness Management Programme (8 June 2021) to assist employees in returning to work following any accident or illness, whether work related or otherwise. The injury management programme protocol is as laid out in the Injury and Illness Management Programme, and can only be varied by the agreement of both parties. This includes the right for the RMTU to be present during Return to Work discussions with employees.

21.4 Employer and Employee Obligations

EMPLOYER OBLIGATIONS	EMPLOYEE OBLIGATIONS
1. Provide and maintain a safe work environment.	1. Ensure your own actions or inactions do not cause harm to yourself or others.
2. Ensure all known hazards are assessed and controlled.	2. Prompt reporting and active participation in assessment of all identified hazards.
3. Promptly deal with any health and safety issues that are brought to its attention.	3. Report any hazards, accidents, substandard conditions or near hits you come across in the course of your work to your supervisor and participate actively to assess any risk.
4. Train all employees in safe working practice and in usage of machinery.	4. Comply with all health and safety instructions and the Employer operating codes.
5. Provide all necessary safety equipment / medical equipment and personal protective equipment for employees.	5. Wear all safety equipment and personal protective equipment.
6. Provide emergency procedures for all employees and workplaces.	6. Be aware of and comply with emergency procedures.
7. Consult with its employees on all matters to do with health and safety.	7. Actively participate with your local workgroup on all matters to do with health and safety.
8. Ensure there are adequate procedures and policies in place so that its employees are not harmed by the work of contractors or third parties that may be working on the rail corridor.	8. Alert your Manager to any hazard associated with the work of contractors or any third parties.
9. Ensure that any accident is promptly investigated so that it can be learnt from and it can be avoided from reoccurring.	9. Participate in any incident re-enactment and/or review with your Manager at a mutually agreed time.
10. Ensure all health and safety representatives receive adequate training and time to enable them to perform their duties competently.	10. Actively participate in all health and safety training and initiatives.
11. Disclose information and reports relating to health and safety issues that are brought to its attention and deal with such issues promptly.	

21.5 Drugs, Medication & Alcohol

- 21.5.1 KiwiRail and RMTU want their employees/members to be safe at work.
- 21.5.2 The work environment is unsafe if people are impaired at work by drugs and/or alcohol. Consequently, the possession, consumption, sale or storage of alcohol and/or unauthorised drugs in KiwiRail workplaces, including company vehicles, is prohibited.
- 21.5.3 KiwiRail and RMTU have developed this policy together with the purpose that our employees/members are clear about their responsibilities to be free from the impairment of drugs and alcohol and to reassure KiwiRail customers that we have an agreed policy which is actively applied.
- 21.5.4 We expect people to come to work free from being under the influence of drugs and/or alcohol, including prescription and over-the-counter drugs. When being assessed by a medical professional, employees should inform the professional of the nature of their work so that appropriate medication and work attendance decisions can be made. Employees on prescription and over-the-counter medication that may impair their ability to perform their duties safely are required to inform their manager.
- 21.5.5 All employees will be subject to random testing at any time, even if they have been tested before.
- 21.5.6 KiwiRail and RMTU are committed to the rehabilitation of employees who have drug and/or alcohol issues and we encourage employees to voluntarily enter rehabilitation when they have a drug and/or alcohol problem.
- 21.5.7 Drug and alcohol testing will be conducted for pre-employment, for transfer from non-safety critical to safety critical roles, for post incident events and for reasonable cause. Post incident testing will be limited to those directly involved in the incident.
- 21.5.8 The disciplinary process will be invoked when test results warrant this and when there is a refusal to test.
- 21.5.9 The employer and the union will discuss the merits of the case. Rehabilitation is preferred, but KiwiRail and RMTU acknowledge that rehabilitation may not be appropriate in all cases. Required entry into rehabilitation will only be offered to employees on one occasion. In the event of an employee returning a positive test rehabilitation may be offered. Once rehabilitation has been entered into and successfully concluded, if no further positive test is returned during a period of three years the employee may be offered another period of rehabilitation in the event of he or she returning a positive test.
- 21.5.10 If an employee voluntarily enters rehabilitation and does not return a positive result during the six random tests then the three year period will not be activated. If an employee voluntarily enters rehabilitation and returns a positive result through one of the six random tests, the nature of the rehabilitation will change to required entry and the three year period will apply.

- 21.5.11 Contractors will have an active Drug and Alcohol policy and procedures which meet all requirements of the KiwiRail Drug and Alcohol policy and procedures or be subject to KiwiRail's Drug and Alcohol Policy and Procedures with KiwiRail managing any testing.
- 21.5.12 The drug and alcohol process and procedures will be subject to and aligned with this policy.
- 21.5.13 KiwiRail and their employees retain their legal rights in the application of this policy.

22. New Employees

The terms and conditions of this collective agreement apply to all new employees whose work falls within the coverage clause for the first 30 days of their employment in addition to any other terms and conditions the employer and the new employee have mutually agreed upon provided that those terms and conditions are not inconsistent with the terms and conditions of this collective agreement.

22.1 Employer Duties in Relation to New Employees who Fall within the Coverage of the Collective

The employer agrees to take the following steps upon engagement:

- Provide them with a copy of this collective agreement;
- Inform them that this collective agreement applies to the new employee for the first 30 days of their employment, and beyond if they choose to join the Rail and Maritime Transport Union; and
- Inform them that if the new employee joins the Rail and Maritime Transport Union they will have all the rights, benefits and obligations of the terms and conditions of this collective agreement; and
- Ask the employee if they wish the employer to advise the Union that they have entered into an individual employment agreement; and
- If the new employee and the employer have mutually agreed on additional terms and conditions of employment then the employer must seek the new employee's agreement to advise the Rail and Maritime Transport Union of the fact that the new employee and the employer have agreed on additional terms.

23. Hours of Work

23.1 Mutual Objective

Our mutual objective in setting the hours and days that are worked is to provide as much stability as practicable and yet be adaptable to the changing needs of our customers, whether these are on a planned basis, temporarily or at short notice. This requires a balance between meeting customer needs, efficiency and respect for an individual's personal and family commitments.

23.2 Definitions

- 23.2.1 **Present Hours:** Your normal hours and days of work at the start of this agreement are those that applied immediately before the start of this agreement.



- 23.2.2 **Full Time Employee:** An employee who is available to work up to 80 ordinary hours a fortnight.
- 23.2.3 **Shift Worker:** An employee who works on a rotating roster, where at least 40% of the work periods on the roster include hours falling between 2000 and 0600 or other employee who works more than 40% of their hours between 2000 and 0600.
- 23.2.4 **Part Time Employee:** An employee who normally works less than 75 hours a fortnight.
- 23.2.5 **Roster Work Periods:** If you work on a roster your work periods will be posted at least 10 days before you are required to commence them.
- 23.2.6 **Work Period:** A normal "day's work" including a shift within a roster. A "tack on" involving a later finish or earlier start is part of the work period.
- 23.2.7 **Tack Ons:** Tack-ons are paid as extra work periods if employees work a rostered shift on the second Saturday of the fortnight and the total hours (including paid leave, but excluding extra work periods) exceed 80. This does not apply to Train Controllers, Locomotive Running employees or part time employees.
- 23.2.8 **Call Back:** A call back is a return to work after the end of a work period to perform an extra or unscheduled task. Working all or part of a scheduled work period during time off, for instance because of the absence of another employee, will not be call back. A call back ceases at the time the next work period begins.
- 23.2.9 **Locomotive Running:** An employee paid under Locomotive Running Payscale in KiwiRail Freight and KiwiRail Passenger.
- 23.2.10 **Relevant Daily Pay:** has the meaning given to it by the Holidays Act 2003. In this Act, unless the context otherwise requires, "relevant daily pay", for the purposes of calculating payment for a public holiday, alternative holiday, sick leave, or bereavement leave, means the amount of pay that the employee would have received had the employee worked on the day concerned and includes:
- Productivity or incentive-based payments (including commission) if those payments would have otherwise been received on the day concerned;
 - Payments for overtime if those payments would have otherwise been received on the day concerned;
 - The cash value of any board or lodgings provided by the employer to the employee;
 - Allowances paid in accordance with the provisions of this collective agreement with the exception of strict reimbursing allowances.
- 23.2.11 **Rostered Day Off:** A Rostered Day Off (RDO) is a whole day (00:01 – 23:59) when a worker is not commencing or ending a shift. There is no requirement for employees to have 4 Rostered Days Off per fortnight.

23.3 Hours of Work Parameters

23.3.1 The following are the hours of work parameters to promote health and safety in the workplace.

	Desired	Absolute
Maximum work period (exceptions listed below):	12 hours	14 hours
Rest between work periods	12 hours	10 hours
Number of consecutive work periods before an off duty day	10 days	12 days

23.3.2 The absolute maximum work periods for Locomotive Engineers and Remote Control Operators are:

Locomotive Engineers:	
- Locomotive Engineers: work periods with a commencement time from 0600 to 1359 hours	11 ½ hours
- all other work period commencement times:	11 hours
Remote Control Operators	12 hours

23.3.3 The absolute maximum work period for Train Controllers is 12 hours. This excludes a 10 minute handover at the completion of each shift.

23.4 Planned Days and Hours

The normal practice in planning days and hours will be to keep them at about 80 hours and up to 10 work periods in the fortnight. If it is more practicable there may be more than 10 planned work periods, but the extras are paid as overtime (the Saturday or Sunday work periods will in this case be the overtime). In general meal breaks will be for at least 30 minutes and up to 60 minutes, and rest breaks will be for 10 minutes. Generally meal breaks will be at the mid-point and rest breaks will be at the quarter and three quarter points of the work period. Where meal breaks are at fixed times these are unpaid. Where meal breaks are paid these will not exceed 30 minutes in duration. There will be at least 10 hours between planned work periods.

23.5 Planned Change

In setting the planned hours or days, the employer will give you as much notice as possible of a proposal to change them (in any case at least 14 days unless you agree otherwise). It will consult with you or the RMTU in accordance with the administrative instructions (e.g. the Rail Operating Manual) applicable to your work area which are developed in consultation with the RMTU from time to time.

23.6 Planned Short Term Change

If there is capital and/or major maintenance work which is planned to take place on days other than your normal days of work you may be asked whether you will agree to change your normal days to work on these days. In normal circumstances you will be given at least 4 weeks' notice and will receive any penal rates that are applicable to you on those days that you do work. No change to your days of work will be made for short term planned tasks without

your agreement.

23.7 Short Notice Change

23.7.1 When a change is needed to the planned hours or days of the fortnight that have already been arranged, you will be given as much notice as circumstances permit and consulted where this is possible. We will respect each other's needs and commitments and will make practical adaptations if this is desirable and necessary. Except where there is no reasonable alternative available, short notice change will be made by mutual agreement. The planned hours and days for the balance of the fortnight will not be reduced as a result of the change (unless you so agree).

23.7.2 If you wish a change in your planned hours or days of the fortnight you should also give as much notice as circumstances permit, and the employer will endeavour to meet your needs. Examples are exchanges of work periods and unplanned annual leave.

24. Overtime and Call Backs

24.1 Overtime

24.1.1 Overtime is paid for at a rate of time and a half on the following basis:

- hours in excess of 80 per fortnight
- extra work periods above 10 (or if you are a full time employee, any extra work period is where you are rostered to work less than 10 work periods a fortnight)
- Call Backs.

24.1.2 This excludes Locomotive Running Employees and Train Controllers.

24.2 Penalty Rates

24.2.1 The following do not apply to Locomotive Running Employees or Train Controllers:

• Any time worked on Saturday:	Time and a half
• Any time worked on Sunday:	Double time
• Any time worked between 2000 -0600 hours Monday to Friday	Time and a quarter

24.2.2 Where the time you work qualifies for more than one of the overtime or penalty rates specified above only the higher rate shall apply.

24.3 Allocation of Night and Weekend Work

The allocation of night or weekend work among employees covered by this agreement shall be fair and equitable. The manager shall not have regard to the penal rate applicable to individuals.

24.4 Call Backs

- 24.4.1 Call-backs apply to Network Services (excluding Train Controllers and Signal Box Controllers) KiwiRail Freight Mechanical Depots, KiwiRail Scenic Journeys Passenger Services and employees involved in processing wagons with hazardous freight.
- 24.4.2 Shift workers will not be called back during 10 hour breaks between work periods.
- 24.4.3 The following payments also apply to call backs:
- Call back to a work site: 2 hours additional to time worked will be paid at the appropriate overtime rate. If the call back includes time between 2300 – 0530 there is a minimum payment of three hours pay at the appropriate overtime rate;
 - Call back not to a work site (e.g. work from home at a telephone or computer terminal): 30 minutes minimum at the appropriate overtime rate.
- 24.4.4 Call backs should not be taken into account for the purpose of determining the number of ordinary hours worked in any fortnight.
- 24.4.5 The union has undertaken to intervene where there are problems with employees attending call backs and to resolve such problems. Failing that the parties will meet and enter into negotiations over a call out roster.

24.5 Call Backs and Rest Periods

- Broken sleep patterns are likely to affect your safe and effective performance during the next work period. If you have not had a continuous 10 hour break prior to the call back, you shall have a continuous 10 hour break at the completion of the call back without loss of pay.
- Where a continuous 10 hour break has been taken prior to the call back, you can have a continuous break of up to 6 hours after the call back without loss of pay. You and your manager can agree to this occurring either at the start of your next work period or the end of your next work period. This will depend on the impact the call back has had on your sleep pattern and the available time between the end of the call back and the start of your next work period.
- Note: The parties draw the attention of heavy trade vehicle drivers to the driving hour requirements.

25. Public Holidays

25.1 Recognised Holidays

The following are recognised as public holidays and shall be granted in accordance with the Holidays Act 2003:

- Christmas Day
- Boxing Day
- New Year's Day
- The second day of January (or some other day in its place)
- Waitangi Day
- Good Friday

- Easter Monday
- Anzac Day
- The anniversary of the reigning Sovereign
- Labour Day
- Anniversary Day of the Province (or some other day in its place)
- Matariki (effective 2022).

25.2 Observation of Public Holidays

Where Christmas Day, Boxing Day, 1 or 2 January, Waitangi Day, ANZAC Day or Matariki falls on a Saturday or Sunday, and an employee does not normally work on a Saturday or Sunday, the holiday will be observed on the following Monday or Tuesday. Where these public holidays fall on a Saturday or Sunday, and an employee normally works on a Saturday or Sunday, the holidays will be observed on the days that they fall.

25.3 Off Work at Public Holidays

If you are off work because of the public holiday you are paid your normal hours at your relevant daily pay which includes any overtime, penalty rates, and allowances that you would have received had you worked on that day, pursuant to ss9 and 9A of the Holidays Act 2003.

25.4 At Work on Public Holidays

- 25.4.1 It is recognised that the employer operates a year round business and, in some divisions, operate a 24/7 roster operation (KiwiRail Infrastructure and Asset Management – Train Controllers, Signal Box Controllers and Traction Control Operators – refer to KiwiRail Infrastructure and Asset Management schedule). As such you may be requested to work on a public holiday if you are rostered to work on that day. If you work on a public holiday:
- 25.4.2 You will receive double your Relevant Daily Pay (excluding penalty rates) for each hour worked (except for employees on a salary option under clause 34.1, locomotive running employees, Train Controllers and casual employees who will be paid time and a half of their Relevant Daily Pay rate (excluding penalty rates) for the hours worked and hours on standby on the public holiday. Penalty rates expressed in clause 24.2.1 will not contribute to Relevant Daily Pay. The parties agree that this provision is more beneficial to the employee than those set out in the Holidays Act 2003; and
- 25.4.3 If that day would otherwise be a working day, you will be granted an alternative day off on pay calculated at your relevant daily pay, pursuant to ss9 and 9A of the Holidays Act 2003, to be taken on a day that is agreed with the employer, or if agreement cannot be reached then:
- If it is within 12 months of the entitlement arising, at a time determined by you, taking into account the employer's view as to when it is convenient for you to take the day, provided at least 14 days' notice is given by you; or
 - If 12 months have passed since the entitlement to that alternative holiday arose, then if the parties are unable to reach agreement as to the date on which the employee will take the alternative holiday, the employer can determine when that

alternative holiday is taken, provided at least 14 days' notice is given to you.

25.5 Public Holidays

- 25.5.1 If you work on a public holiday that falls on a week day that is not your normal working day you will be granted an alternative day of paid leave.
- 25.5.2 In addition, if a public holiday falls on a week day that is not your normal working day, and you do not work on that day you will still be granted an alternative day of paid leave. This clause does not apply to part time, locomotive running, train control or casual employees.
- 25.5.3 If you are a Locomotive Running Employee or a Train Controller and a public holiday falls on a day that is not your normal working day, and you do not work on that day you will receive 8 hours pay, paid at your hourly rate.

25.6 Call Backs on Public Holidays

If an employee is called back or called into work on a public holiday, the employee will be paid for the hours worked at the applicable public holiday rate and will be paid for the balance of the day (up to a total of 8 hours) at ordinary rates. An alternative day of paid leave will be provided for those instances when one has not already been accrued.

25.7 Call Backs on Public Holidays

If you are called back on a public holiday, you will be paid for the hours worked plus 2 hours for being called out, paid at relevant daily pay, pursuant to ss9 and 9A of the Holidays Act 2003. In addition, you will get another 8 hours paid at relevant daily pay, plus an alternative day's leave.

26. Leave

26.1 Annual Leave

- 26.1.1 The leave year for employees employed prior to 1 April 2004 or who work in a part of the business subject to an annual closedown is 1 December to 30 November. The leave year for employees employed after 1 April 2004, and for those employed before 1 April 2004 but without an annual closedown, will commence from their anniversary date, pursuant to s.16 of the Holidays Act 2003.
- 26.1.2 For KiwiRail Infrastructure and Asset Management – refer to schedule.

26.2 Annual Leave Entitlements

- 26.2.1 At the end of each year of employment you will be entitled to four weeks' annual leave. Any leave entitlement above four weeks may be taken in cash with your Manager's approval. You must take a day's annual leave for each day cashed up.

- 26.2.2 KiwiRail employees with 7 or more years' continuous service will qualify for a fifth week of annual leave.

26.3 Shift Workers

If you are a shift worker you will be entitled to an additional week's leave; prorated if you are on shift work for less than a year.

26.4 Requests for Leave

- 26.4.1 You need to take a break from work on a regular basis to relax and to refresh yourself. For this reason the employers require that leave is taken within twelve months of falling due, but in special circumstances the employers may agree to leave being accumulated until a later date. Such agreement should be recorded in writing. Be sure to discuss your holiday preferences with your Manager so that as far as practicable your wishes can be accommodated. To help with work planning and rostering please give as much notice as possible. It is preferable that leave requirements are known before the work plan or roster is prepared. Your manager will promptly let you know whether your leave requests can be met so that you can finalise your own arrangements.
- 26.4.2 Employees who are entitled to 4 weeks' annual leave (including shift worker leave) will take at least 1 weeks' continuous leave in each leave year. Employees who are entitled to 5 weeks' annual leave or more (including shift worker leave) will take at least 2 weeks' continuous leave in each leave year – to coincide with the pay fortnight.
- 26.4.3 KiwiRail has the responsibility for setting leave schedules and where agreement cannot be reached will give you as much notice as possible but in any case not less than two weeks' notice of annual leave will be given.

26.5 Advancement of Annual Leave

In some circumstances you may take an advance of your entitlement. You will need to request this in writing and will need the approval of your manager.

26.6 How Leave is Paid

- 26.6.1 Annual leave for a full pay fortnight is counted as 10 days' annual leave. Annual leave is otherwise deducted on the basis of one day for every 8 hours absence, rounded to the nearest half day. There is no leave deducted, or paid, for absence on rostered extra work periods or other overtime. Part time employees are entitled to four weeks' annual leave per annum calculated on the basis of their normal hours worked per week.
- 26.6.2 Annual leave will be paid for in accordance with the Holidays Act 2003 provided that leave carried forward from previous years will be paid at the higher of your average weekly earnings or your ordinary weekly pay at the time you go on leave. Normally you will be paid for annual leave in your normal pay cycle however if you wish it to be paid before taking your annual leave you need to notify Payroll at least seven days in advance.



26.7 Annual Close Down

Where all or part of an operation is closed down (Christmas - January) this may be for up to 3 weeks (plus public holidays during the close down) per year. If you are affected you will be given at least one month's notice of the close down. If:

- 26.7.1 you have sufficient entitled leave to cover all or part of the close down, you will be required to take that leave;
- 26.7.2 you do not have sufficient entitled leave, you may request to take leave in advance (and these requests will not be unreasonably refused) for all or part of the close down period;
- 26.7.3 if your entitled leave or leave in advance does not cover the close down period, you will be placed on unpaid leave, subject first to the employer making every effort to find alternative work for you and you will be paid 8% (or the percentage equivalent of your particular leave entitlement, if higher) of your gross earnings since your last leave anniversary date or the commencement of your employment (if you have been employed for less than a year), less payment for any leave taken or cashed up.

You may retain up to 5 days per year of leave to be taken at some other time during the year.

26.8 Parental Leave

Employees will be allowed parental leave in accordance with the Parental Leave and Employment Protection Act 1987 (or successor legislation and its amendments) and the KiwiRail Parental Leave Policy.

26.9 Long Service Leave

- 26.9.1 You will be entitled to one period of 4 weeks or two periods of two weeks long service leave after the completion of 20 years' service.
- 26.9.2 Long service leave is to be taken at a mutually convenient time, but in any event during the five years following the date of entitlement.
- 26.9.3 Pay while on long service leave is calculated the same way as annual leave.

26.10 Jury Service

If you are summonsed to jury service it is important to notify your manager as soon as possible. You shall be granted paid leave on each occasion that you are required to do jury service based on your relevant daily pay. You are required to pay the employer jury service attendance fees you receive but you may keep any separate travel or parking reimbursement payments. You must return to work as soon as practical on any day that you are excused from serving.

26.11 Unpaid Leave

Leave without pay may be granted by your manager upon request. The terms and conditions under which any leave without pay is taken will be advised in writing to you by your manager.

26.12 Sick Leave Entitlement

The employer will provide leave on pay when you need to be absent due to your illness, or if you have responsibility for short periods of care of a household



member who is ill. Your entitlement is 10 days per year paid for on the basis of your relevant daily pay which includes overtime, penalty rates and allowances that you would have received had you worked on that day, pursuant to ss9 and 9A of the Holidays Act 2003.

26.13 Sick Leave

- 26.13.1 Unused leave is accumulated from year to year.
- 26.13.2 If your sick leave entitlement is exhausted you and your manager may agree to additional paid sick leave. Favourable consideration will be given in cases of serious illness or fatigue / stress that could affect safety.
- 26.13.3 Please ensure you assist the smooth running of the business by advising your Manager as early as possible on the first day of absence because of illness or bereavement. Please keep your manager updated as to when you will be returning to work.
- 26.13.4 Stress Leave – Employees who require time off work because of stress, whether work-related or through personal circumstances, will have an entitlement of up to 5 days' leave, debited against their Sick Leave entitlements. The period of Stress Leave taken shall be paid at Relevant Daily Pay. After that, the provisions of Clause 26.17 (Health Assessment) shall apply, with possible return to work plans. Any additional leave required shall be covered by existing or remaining Sick Leave entitlements.

26.14 Medical Certificates

You will need to provide a medical certificate from your doctor for an illness /domestic leave involving an absence of more than 5 consecutive calendar days. In some circumstances (e.g. where there is a pattern of frequent short illnesses or repeated absenteeism) you may also be expected to provide a certificate for an absence of up to 5 consecutive calendar days, but this will be subject to prior written advice to you. Where the employer requests a medical certificate for absence of less than 5 consecutive calendar days, the employer will meet the reasonable cost of you obtaining this certificate.

26.15 Accident Compensation Pay

- 26.15.1 Where your absence is due to a work accident your accident compensation pay will be supplemented to the sick leave rate without debit to your sick leave entitlement.
- 26.15.2 Where your absence is due to a non-work accident and you have a sick leave entitlement your accident compensation pay will be supplemented to the sick leave rate and debited on a proportionate basis to your sick leave entitlement.

26.16 Sick Leave Entitlement Deductions

Sick leave and domestic leave payments are debited to your entitlement on the basis of one day deduction for one work period absence except that any absence of less than four hours in a week for reasons connected with sickness or for dental or optical appointments shall be paid as sick leave but shall not be deducted from your sick leave entitlement.



26.17 Health Assessment

To obtain an assessment of your health or obtain an opinion about when you will be able to return to work the employer may, at its expense, require you to undergo a medical examination by a doctor nominated by the employer after consultation with you. Where practicable, the employee will be offered a choice about which doctor they are assessed by.

26.18 Sick and Domestic Leave Entitlements

Your sick leave and domestic leave entitlements are in substitution of, and not in addition to, the Sick Leave provisions of the Holidays Act 2003.

26.19 Safety Critical Occupations

- 26.19.1 If you are in a position which has been identified, after consultation with the national office of the RMTU as being a safety critical occupation, you may be required to undergo a medical examination by a doctor nominated by the employer after consultation with you. This will be at the employer's cost. The examination is to assess your fitness to work in your position and will be at intervals set after consultation with the national office of the RMTU.
- 26.19.2 The RMTU and KiwiRail will work collectively to review the process for managing medical reviews.

26.20 Bereavement Leave / Tangihanga Leave

- 26.20.1 Leave is also provided to the greatest extent practicable to allow grieving associated with bereavement, Tangihanga or to pay respects on the death of a close relative. If you need to discharge obligations and/or pay respects to a deceased person with whom you have had a close relationship or association, appropriate leave will also be favourably considered. Such obligations may exist because of family or whanaunga connections or cultural requirements such as attending all or part of a Tangihanga or its equivalent. Such leave will normally be on pay but in some cases the leave, or part of it, may be without pay.
- 26.20.2 The entitlement to paid bereavement leave is a minimum of 5 days for the death of an immediate family member. You may also be entitled to one day's paid bereavement leave on the death of other persons, depending on a range of factors including the closeness of your association with the deceased. These provisions are in accordance with the Holidays Act 2003. Paid leave shall be calculated on the basis of your Relevant Daily Pay which shall include any overtime, and allowances you would have received had you worked on that day, in accordance with ss9 and 9A of the Holidays Act 2003.

26.21 Domestic Violence Leave

Domestic Violence Leave shall be provided in accordance with the Holidays Act 2003 S72A-72J. This provides for up to 10 days within a 12 month period. Existing anniversary dates in Payroll will be used as the starting point for a 12 month period.

Leave taken under this clause shall be paid at Relevant Daily Pay or otherwise



in accordance with the Holidays Act 2003.

26.22 Fatigue Leave

It is recognised that fatigue is an important health and safety issue for KiwiRail and the RMTU.

Any employee unable to work due to fatigue shall access the requirements and entitlements of the agreed Fatigue Management Enterprise-wide SHE Standard. Fatigue Leave will be paid at Relevant Daily Pay.

26.23 Retirement Leave

Employees who retire at the age of eligibility for the Guaranteed Retirement Income (GRI) or who retire earlier than the GRI eligibility age with the consent of the employer, shall be entitled to paid retiring leave on the following scale:

Years	And Months of Service					
	Leave (working days)					
	0	2	4	6	8	10
Under 10	0	0	0	0	0	0
10	22	23	24	24	25	26
11	26	27	28	29	29	30
12	31	31	32	33	34	34
13	35	36	36	37	38	39
14	39	40	41	41	42	43
15	44	44	45	46	46	47
16	48	49	49	50	51	51
17	52	53	54	54	55	56
18	56	57	58	59	59	60
19	61	61	62	63	64	64
20 – 24	65	65	65	65	65	65
25	65	66	66	67	68	69
26	69	70	71	71	72	73
27	74	74	75	76	76	77
28	78	79	79	80	81	81
29	82	83	84	84	85	86
30	86	87	88	89	89	90
31	91	91	92	93	94	94
32	95	96	96	97	98	99
33	99	100	101	101	102	103
34	104	104	105	106	106	107
35	108	109	109	110	111	111
36	112	113	114	114	115	116
37	116	117	118	119	119	120
38	121	121	122	123	124	124
39	125	126	126	127	128	129
40 & over	131					

27. Ending Employment

27.1 Resignation

You must give a minimum of two weeks' notice of resignation of employment or two weeks wages may not be paid in lieu of such notice. However you can agree with the employer for a lesser period of notice should you resign.

27.2 Dismissal

The employer must give you two weeks' notice of dismissal or two weeks wages will be paid in lieu of such notice. The employer may dismiss you, without notice, for serious misconduct. A lesser penalty may be proposed as an alternative to dismissal.

27.3 Termination for Incapacity

27.3.1 Your employment may be terminated by the employer by giving such notice as is appropriate in the circumstances, if, in the view of the employer, you are incapable of the proper performance of your duties as a result of your medical condition. Before the employer takes any termination action relating to your incapacity, you will undergo a medical examination by a registered medical practitioner (determined after consultation with you) nominated by the employer and at the expense of the employer. The employer will take account of any resulting report or advice from its own and/or your medical practitioner before making a termination decision

27.3.2 If your employment is terminated for incapacity you will be paid:

Service	Lump Sum Payment
Under 10 years	131 days' pay
10 years and over	261 days' pay

Remaining sick leave entitlement will be added to the lump sum. Retirement leave is not payable.

27.3.3 Clause 27.3.2 does not apply to members of The New Zealand Locomotive Engineers Sickness, Accident and Death Benefit Fund. The following applies instead: if your employment is terminated for incapacity you will be entitled to retiring leave in accordance with the scale set out in the Retirement Leave Schedule to this agreement, with a minimum of 65 days. Remaining sick leave entitlement will be added to that leave. If the amount payable under this clause (after tax) plus the amount payable by the fund is less than the amount payable under Clause 27.3.2 (after tax) then the payments will be supplemented to the equivalent of Clause 27.3.2 (after tax).

27.4 Death and Disablement

KiwiRail will arrange insurance cover to provide lump sum benefit payments of \$250,000 on the death of employees (and scaled payments in the event of permanent disability) resulting from at work accidents. The premiums on this policy are to be paid by the employer and the employer receives the benefit payments, but agrees to forward all benefit payments received under the policy to the injured employee or in the case of the death of the employee to the employee's estate.

27.5 Certificate of Service

On termination of employment you will be provided with a certificate of service stating the positions you held and your length of service. Your manager may also provide a personal reference.

27.6 Retirement

- 27.6.1 Employees employed prior to 1 February 1999 -
- 27.6.2 If you have reached the age of eligibility for the guaranteed retirement income you will be eligible for retirement leave under the Retirement Leave Schedule except where a previous employment agreement applicable to you provided for a retirement payment based on service and being aged 50 - 65 when you retire in which case you will be paid in accordance with the retirement leave schedule.
- 27.6.3 If you intend to retire, you may submit a request to retire earlier than the age of eligibility for the Guaranteed Retirement Income. This request should be made to the employer who may at its discretion consider such a request on a case by case basis. Such requests should be provided with 6 months' notice.
- 27.6.4 If you intend to retire on or after the age of guaranteed retirement income, the employer requires you to provide 1 month's notice of your intention to retire.
- 27.6.5 Employees employed after 1 February 1999 -
- 27.6.6 Once you reach the age of eligibility for the guaranteed retirement income you will be eligible for retirement leave under the Retirement Leave Schedule. The employer requires you to provide 1 month's notice of your intention to retire.

27.7 Abandonment of Employment

- 27.7.1 It is a requirement of this agreement that Employees must use their best endeavours to notify their line Manager of any absences and maintain regular contact throughout any period of absence. Non-agreed and non-notified absence from work for more than five working days without reasonable explanation is considered to be abandonment of employment and may result in termination.
- 27.7.2 An employee who is unable to notify the employer of absence due to unforeseen hospitalisation or similar circumstance shall be given the opportunity to be reinstated.

27.8 Redeployment, Redundancy and Employment Protection

- 27.8.1 A 'redundancy' means a situation where an employee's employment is terminated by the employer the termination being attributable, wholly or mainly, to the fact that the position filled by that employee is, or will become, superfluous to the needs of the company, and no alternatives to termination (including those set out in the Redeployment and Redundancy Schedule) are available. The provisions of the Redundancy and Redeployment Schedule shall apply in the event of redundancy or redeployment.
- 27.8.2 It is not a redundancy if there is simply a change of ownership in the shares of the employer

27.9 Restructuring of the business

Where the employer is proposing to restructure its business or part of its business as defined in section 69OI of the Employment Relations Act 2000, the employer shall negotiate with the person who undertakes or proposes to undertake the employers business (or part of it) or to whom the employer's business (or part of it) is, or is to be, sold or transferred (the 'new employer') about whether affected employees will transfer to the new employer, and their conditions of employment. The employer shall consult with the Union in respect of these discussions.

27.10 Redundancy Compensation (new employer)

An employee whose position of employment is to be terminated by reason of a redundancy arising from a reconstruction or a restructuring as defined in the preceding clause 27.9 shall be entitled to redundancy compensation from the employer, unless:

- the employee is offered employment with the new employer on terms and conditions that are the same or more favourable than the employees existing terms and conditions with the employer;
- the new employer has agreed to treat service as continuous for the employee.

27.11 Offer of employment with new employer

The employee shall, where they are offered employment with the new employer that complies with clause 27.10, have a choice as to whether to transfer to the new employer. If the employee declines to transfer to the new employer, then the employer shall explore alternatives to dismissal (including redeployment and / or relocation under the Redeployment and Redundancy Schedule). In these circumstances the employer will be under no obligation to provide redundancy compensation but shall provide notice of termination of employment.

27.12 Redundancy Compensation (providing services)

No redundancy compensation shall be payable where the employer ceases to provide services to any third party, and:

- the employee is offered employment with the new service provider on terms and conditions that are the same or more favourable than the employee's existing terms and conditions with the employer, and
- the new service provider has agreed to treat service as continuous for the employee.

27.13 Consultation

Where the employer identifies a position as being redundant (or will become redundant) the employer will advise employees affected and the RMTU and allow the opportunity for negotiation in accordance with agreed procedures.

27.14 Selection for Redundancy

27.14.1 The employer has the right to determine the criteria by which employees are made redundant, but will in every case consider volunteers before effecting redundancy



27.14.2 The parties acknowledge that there is a current redundancy selection criteria for locomotive running employees. In the event of such a proposal the union will be consulted before a decision is made.

27.15 Effecting Redundancy

In determining the criteria for effecting redundancy (after considering volunteers) the employer will identify and assess employees in the same or equivalent position as first priority.

27.16 Alternative Employment

27.16.1 If you are in a position which is or will be declared redundant, the employer will endeavour to place you in alternative employment, and/or retrain you where appropriate.

27.16.2 Alternative employment (or a training opportunity) is defined as suitable if it does not require you to remove your household; or to accept a lower rate of pay; or to perform substantially different duties on a permanent basis; and it is within your skills and ability.

27.16.3 Job offers under this provision shall be in writing and shall include information on the location, pay rate and principal duties of the job.

27.17 Offers of redeployment and/or relocation

Where the employer is unable to offer alternative employment or you do not accept an offer of redeployment and/or relocation, you (and the union) will be given four weeks' notice of redundancy or four weeks wages will be paid in lieu of such notice. The time to consider an offer of redeployment and/or relocation will be concurrent with the notice of redundancy given under this provision.

27.18 Relocation

If you receive an offer which requires a change of residence you will be given 4 weeks to decide upon the offer.

27.19 Redeployment

27.19.1 If you accept an offer of redeployment which involves a reduction in pay rate you will receive either:

- a payment calculated as the difference between the former and new hourly pay rates multiplied by 6240 (subject to the payment not exceeding a redundancy payment, and pro-rated in the case of part-time employees); or
- maintenance of your former rate for up to three years (the penalty, overtime and statutory holiday provisions of the former job apply during this period).

27.19.2 If mutual agreement over which of these options will apply cannot be reached, the offer of redeployment is deemed not to be accepted.

27.19.3 For any redeployment offer not involving a change of residence you will be given 2 weeks' notice to decide upon the offer.

27.20 Redundancy

- 27.20.1 If during your notice period you need time off for job search purposes, this will be given favourable consideration. If you find a job during your notice period the employer will make every endeavour to allow you to take up the job without forfeiting your entitlement to redundancy payment.
- 27.20.2 If you apply for a vacancy within three years after being made redundant you will be given preference over external candidates (subject to the skills needed to fill the vacancy).

27.21 Redundancy Payment

- 27.21.1 If you were last engaged before 6 April 1990 you are paid under Scale 1 (but a minimum of Scale 2 applies). If you were engaged after that you are paid under scale 2.
- 27.21.2 The "day's pay" is 8 hours at your hourly rate in the Pay Schedule as at your last day of work (includes trades qualification allowances); pro-rated for part time employees.
- 27.21.3 Any resigning leave, retiring leave or release leave previously paid is offset.

27.22 Scale 1 (Employees engaged before 6 April 1990)

Year	0	1	2	3	4	5	6	7	8	9	10	11
0	75	75	75	75	75	75	75	87	88	90	92	93
1	95	96	98	99	100	101	103	104	105	106	108	109
2	110	111	113	114	115	116	118	119	120	121	123	124
3	125	126	127	128	128	129	130	131	132	133	133	134
4	135	137	138	140	142	143	145	147	148	150	152	153
5	155	156	157	159	160	161	162	163	164	166	167	168
6	169	170	171	172	172	173	174	175	176	177	177	178
7	179	180	181	183	184	185	186	187	188	190	191	192
8	192	194	196	197	198	199	201	202	203	204	206	207
9	208	209	210	212	213	214	215	216	217	219	220	221
10	222	223	224	225	225	226	227	228	229	230	230	231
11	232	233	234	234	235	236	237	237	238	239	240	240
12	241	242	243	244	244	245	246	247	248	249	249	250
13	241	252	253	253	254	255	256	256	257	258	259	259
14	260	261	262	263	263	264	265	266	267	268	268	269
15	270	271	272	272	273	274	275	276	277	277	278	278
16	279	280	281	282	282	283	284	285	286	287	287	288
17	289	290	291	291	292	293	294	294	295	296	297	297
18	298	299	300	301	301	302	303	304	305	306	306	307
19	308	309	310	311	312	313	314	315	316	317	318	319
20	320	320	321	321	321	322	322	322	323	323	323	324
21	324	325	325	326	326	327	327	328	328	329	329	330
22	330	331	331	332	332	333	334	334	335	335	336	336
23	337	338	338	339	339	340	340	341	341	342	342	343
24	343	344	344	345	345	346	347	347	348	348	349	349
25	350	350	351	351	351	352	352	352	353	353	353	354
26	354	354	355	355	356	356	357	357	357	358	358	359
27	359	359	360	360	360	361	361	361	362	362	362	363
28	363	363	364	364	364	365	365	365	366	366	366	367

29	367	367	368	368	368	369	369	369	370	370	370	371
30	371	371	372	372	373	373	374	374	374	375	375	376
31	376	376	377	377	377	378	378	378	379	379	379	380
32	380	380	381	381	381	382	382	382	383	383	383	384
33	384	384	385	385	386	386	387	387	387	388	388	389
34	389	389	390	390	390	391	391	391	392	392	392	393
35	393	393	394	394	394	395	395	395	396	396	396	397
36	397	397	398	398	398	399	399	399	400	400	400	401
37	401	401	402	402	403	403	404	404	404	405	405	406
38	406	406	407	407	407	408	408	408	409	409	409	410
39	410	411	411	412	412	413	413	414	414	415	415	416
40	416											

If you had immediately before the start of this agreement an entitlement to a greater number of days than provided in the above scale, you shall continue to be entitled to that greater number.

If you have a dependent child under age 18 the payment is increased by 20 days for each dependent child (but not if another employee within KiwiRail has been paid the supplement for the same child).

Scale 2 (employees engaged after 6 April 1990)

Service	Days' pay
Less than 6 months	5
6 months to less than a year	15
1 year and over	30
	Plus 5 days each additional complete 6 months; subject to a maximum of 210 days.

28. Resolution of Employment Relationship Problems

28.1 Suspension

- 28.1.1 The employer may suspend you from your duties, on pay, where necessary and appropriate, while it investigates any allegation of misconduct, or incident affecting safety in which you appear to be involved.
- 28.1.2 The parties to this agreement are committed to the speedy resolution of employment relationship problems.
- 28.1.3 This clause sets out the services available for the resolution of employment relationship problems. An "employment relationship problem" includes a personal grievance, a dispute (about the interpretations, application, or operation of an employment agreement) and any other problem relating to or arising out of an employment relationship.

28.2 Tell your manager first

If you have a problem in your employment, then you must let your manager know immediately, so it can be resolved promptly and fairly. If the matter remains unresolved or if you consider your manager is the cause of the problem you should go to a more senior manager. For Personal Grievances there is a time limit on when you have to do this.



28.3 Mediation Services

- 28.3.1 If you are not satisfied with your employer's response, then you can contact the Employment Relations Service Te Ratonga Hononga Taimahi for free mediation assistance. The mediator will try to help the parties resolve the problem, but will not make a decision about what should be done to resolve the problem unless you and the employer agree to this.
- 28.3.2 If the problem referred to the Employment Relations Service is a dispute about the interpretation, application or operation of this Collective Agreement, you must ensure that the RMTU is given notice of the dispute.

28.4 Employment Relations Authority

If the problem is still not resolved, then you can apply to the Employment Relations Authority for assistance. The Authority will investigate the problem and will make a decision. This decision can be appealed to the Employment Court and then to the Court of Appeal.

28.5 Representation

At any stage, you are entitled to have the RMTU or other representative working on your behalf to try to resolve the problem. Your employer can also choose to have a representative working on its behalf.

28.6 Personal Grievances

- 28.6.1 If you have grounds for raising a personal grievance with your employer (for unjustified dismissal, unjustifiable disadvantage, discrimination, sexual or racial harassment, or duress), then you have 90 days (or one year for personal grievances on the grounds of sexual harassment) from the action occurring, or the grievance coming to your notice, to raise the matter. Otherwise your claim may be out of time.
- 28.6.2 If you raise your grievance out of time, your employer can consent to accept the late grievance or to reject it. If the employer rejects it, you can ask the Employment Relations Authority to grant you leave to raise the grievance out of time.
- 28.6.3 If you have been dismissed you may within 60 days after the dismissal request your employer to provide a statement in writing of the reasons for the dismissal. Your employer must give the statement within 14 days after being asked.
- 28.6.4 If the personal grievance is not resolved and it is based on a claim of discrimination or sexual or racial harassment you can choose to either pursue a personal grievance to the Employment Relations Authority or complain under the Human Rights Act 1993. Both procedures cannot be used for the same complaint.



29. Contracting Out, Outsourcing or Sale

- 29.1 KiwiRail prefer to utilise their own people and equipment for its on-going business activity.
- 29.2 In furtherance of this preference, the commitments in Clauses 2, 3, 4 and 5, and in recognition of the principle that job security, skills development, and a fair employment policy will best ensure trust, goodwill and mutual respect, and an employee commitment to customer service, the employer confirms its commitment in regard to contracting out, outsourcing or sale as follows:
- 29.2.1 That, wherever possible work falling within the scope of the positions in the Pay Schedule on which employees covered by this agreement are engaged, as at the commencement date of this agreement, will continue until the expiry date of this agreement to be undertaken by its own employees.
- 29.2.2 Where it is not possible to undertake particular work using the employer's own employees in an efficient manner, at a reasonable cost and to an acceptable level of quality, consideration may be given to contracting out, outsourcing or selling work currently performed by employees covered by this agreement to third party contractors or labour agencies. It is acknowledged that employees of labour agencies may be engaged on an urgent or short term basis.
- 29.2.3 For the term of this agreement KiwiRail undertakes to provide third party contractors with a schedule of KiwiRail's hourly rates for relevant work covered by this agreement and require them to assure KiwiRail management that they will pay at or above these hourly rates.
- 29.3 The employers acknowledge that any such decision to contract out, outsource or sell should not be based solely on strict commercial criteria and the competitive position of the business, but must also give proper weight to factors such as:
- Customer service
 - Quality
 - Efficiency and flexibility
 - Organisational knowledge and experience
 - Safety
 - The value of job security, skills development and a fair employment policy
 - The commitment of its own employees
- 29.4 The RMTU acknowledges the ongoing need for flexibility, efficiency, and customer focus in order to continuously improve the competitive position of the businesses and attractiveness of services to its customers.
- 29.5 The impact of a contracting out, outsourcing and sale decision which results in redundancy of existing staff is greater than a decision to contract out work which does not directly affect employees. This must be reflected in the process leading to high impact decisions.
- 29.6 The employers acknowledge that the consultation process provided for in this agreement will be utilised in respect of any proposals or intended decisions as above and further acknowledges that the consultation process is a minimum requirement.

- 29.7 The above provision is limited to the term of this collective agreement. The parties agree formally to review the application and operation of this provision for the future on the expiry of this agreement. The parties record their preference for continuing to address this issue within this framework and also acknowledge that their ability to continue to do so is dependent on both parties being satisfied that a balanced approach is being adopted.
- 29.8 To this end, KiwiRail acknowledges the need to demonstrate that the inherent benefits of the employment relationship were factored into any decisions to proceed or not to proceed with contracting out proposals. The parties accept that arbitrary formulae are impractical and that KiwiRail's position will be demonstrated in practice and not theory
- 29.9 The RMTU similarly acknowledges that it will need to demonstrate that its members have been willing to implement practices which improve KiwiRail's competitive position through improved customer focus, efficiency and flexibility. The RMTU further acknowledges that the actions of its members in this regard have direct linkage to KiwiRail's willingness to take into account factors beyond a cost/benefit analysis.

30. Service

- 30.1 Service means: All service with the employer up to the last day of work. For KiwiRail employee's service also includes any recognised previous service with New Zealand Railways Corporation, Toll NZ, UGL or its predecessors.

Service under Scale 1 means:

- 30.1.1 If you were engaged before 10 November 1987 your service will mean all service with the company
- 30.1.2 Service for such employees also includes employment in the State Services, Armed Forces and overseas railways up to 10 November 1987 (provided that service has not previously been recognised for a redundancy payment).
- 30.1.3 If you were engaged between 10 November 1987 and 6 April 1990 your service will mean all continuous service from your engagement date.

- 30.2 Continuous Service

Unless otherwise agreed by the employer, special leave without pay does not count as service, but does not break continuity of employment for the employee concerned.

31. Non-Permanent Workers

31.1 Fixed term employees

A fixed term employee is a person who is initially employed for a period of not more than 6 months, which fact shall be recorded in a letter to the employee at the time of the engagement. Should it be necessary to continue to engage the employee beyond the six months, the employee shall be offered permanent employment unless there is a clear and compelling reason not to. Such clear and compelling reason will be documented and agreed at the time of the extension.

31.2 Casual Employees

- 31.2.1 Casual Employee: Casual work means employment of a short term irregular or on-call nature, which becomes available on an occasional basis. Casual work is regarded as being for a day or a few days at a time.
- 31.2.2 Clause 26.2 does not apply and in the case of Sick Leave and Bereavement Leave, the provisions of the Holidays Act 2003 S.63 shall apply.
- 31.2.3 Availability for employment is on any day subject to:
- You will be advised by at least 1200 hours on the day preceding any assigned work. At your option you can accept work with less notice, provided you can meet the fitness requirements. Notice, including advice of work to be done, is given to you via the telephone number you have nominated, or at the workplace if you are on duty;
 - Where you are unable to report for duty at the agreed time because of sickness, family bereavement or other such unforeseen circumstances please advise as soon as reasonably possible so that alternative arrangements can be made;
 - To assist with planning the work of employees, please advise as early as possible of any periods that you will be unavailable to accept work, preferably at least two weeks prior to the fortnight concerned.
- 31.2.4 The hours and days of work are advised by the employer. Subject to consultation with you, these can be changed or extended beyond those anticipated if this is necessary to complete the work. Alternatively the expected duty period can be reduced.

31.3 Agency Temps / Casual Employees

- 31.3.1 The period of assignment for an agency casual/temp will not exceed 6 continuous months. Should an assignment reach 6 continuous months, the employer will evaluate offering employment as an employee of the company. This will be based on the ongoing need for the position. Any offer of employment will be permanent or a fixed term arrangement.
- 31.3.2 During the employment of agency temp employees, no permanent employee of the same occupation who is available to transfer to this work will be declared redundant.
- 31.3.3 On engagement and again if re-confirmed on a fixed term after 6 months, each temporary employee shall be provided with an appointment letter specifying the reason for the temporary employment and the expected duration of the period of employment.
- 31.3.4 Temporary employees confirmed in ongoing employment following directly on from a fixed term engagement will have service in their fixed term employment counted as service for the purpose of any service-related entitlement.



32. Other Contractual Matters

32.1 Indemnity

32.1.1 The employer will indemnify you against reasonable costs associated with defending any civil and criminal proceedings and in being legally represented in relation to any external investigation processes with potential prosecuting agencies (such as the Police or Worksafe or NZTA) where such proceedings or investigation arise out of acts or omissions during the normal and ordinary course of employment. This indemnity is subject to the following qualifications:

- You must not have been dismissed as a consequence of your act or omission giving rise to the proceedings or external investigation; and
- The indemnity does not apply in situations arising from any act or omission while you are unable to properly perform your duties because of the influence of alcohol or if you are deliberately taking or using illegal drugs and in cases of deliberate and significant misuse of prescribed or over the counter drugs; and
- The employer has the discretion to decide whether to extend the indemnity to cover the costs of any appeal against judgment or conviction; and
- It does not apply to the payment of traffic offence notices, parking or similar offences.

32.1.2 The reasonable costs referred to above are where practicable, to be notified to the employer before they are incurred.

32.2 Debts

If you have proven debts to the employer the amount will be deducted from your wages on termination.

32.3 Notification of Criminal Convictions

Employees shall as soon as practicable notify their line manager of any charges laid against them from the commencement of the date of this agreement, which carry a potential custodial sentence of 3 months or more. This clause applies to charges laid under the under the Crimes Act 1961, Land Transport Act 1998, Misuse of Drugs Act 1975, Health and Safety at Work Act 2015 and Railways Act 2005 (including any modification, re-enactment or amendment to these Acts).

32.4 Change During Currency

32.4.1 The parties agree that the terms of this Collective agreement may be changed during its currency by agreement between the employer, the RMTU and the employee(s) who will be directly affected by the proposed change.

32.4.2 The procedure by which changes will be made will be as follows:

- The party seeking change will tell the other parties who will be affected by the change of their proposal for change.

- The proposed changes shall be put in writing and a reasonable period of time will be allowed before starting any negotiations.
- Proposed changes will not be implemented unless at least 70% of the employees directly affected agree to them.
- Once agreed the changes will be put in writing and signed by the parties and shall apply from the agreed date.

32.4.3 Should you be affected by the proposed changes you will be entitled to involve the RMTU in any negotiations.

32.5 Reimbursement of Expenses

32.5.1 You will not be out of pocket for authorised expenses incurred in the course of your employment.

32.5.2 The employer will promptly refund all actual and reasonable expenses incurred by you in the course of an absence on duty or for any training provided. Claims are to be supported by receipts in accordance with the requirements of the employer. You may obtain an advance to meet these expenses if required.

32.6 Provision of Meals in the case of emergency work or derailments

Your manager may provide meals in the case of emergency work or derailments. Reimbursement for the reasonable cost of a meal can also be approved where you are required to work past your normal finishing time at short notice and this extension coincides with your normal meal time.

32.7 Meal and Rest Break Compensation – Pay Scale 3

The following applies only to those groups named below and on the terms agreed below:

32.7.1 A Meal Reimbursing Allowance will be paid to all Train Controllers, Signal Box Controllers and Traction and Systems Controllers as compensation for each shift where they do not receive a meal break. This will apply only to shifts worked and not to Leave, Observed Rest Periods or Standby. The Meal Allowance will be paid at the rate of \$18.00 (effective 25/06/2023) and \$18.72 (effective 26/06/2024).

For the avoidance of doubt, a Meal Reimbursing Allowance is **not** payable when a master roster provides for a meal break to be taken.

32.7.2 Train Controllers **only** will receive an additional payment equal to 2 x 10 minute breaks per shift as compensation for not receiving scheduled rest breaks. This will apply only to shifts worked and not to Leave, Observed Rest Periods or Standby.

32.7.3 These two payments as expressed above fulfil all legislative requirements for compensation instead of breaks taken, in accordance with the Employment Relations Act 2000, Part 6D.

32.7.4 KiwiRail and the RMTU will engage in a study group to examine best and safe rostering practices, with a view to determining how breaks are best managed in a train control environment. The composition of, and Terms of Reference and timeframe for, this study group will be jointly determined by KiwiRail and the RMTU.

32.7.5 The compensatory payments outlined above will be **interim** conditions until such time as the parties agree on and implement alternative rostering policies arising from the study group conclusions which provide for breaks to be taken.

33. Allowances (KiwiRail)

33.1 Except in KiwiRail training situations, seminars and conferences you may choose to arrange your own accommodation and/or meals. KiwiRail may also arrange for your accommodation and/or meals. Any arrangement must be mutually agreed between the Employee and the Manager. The following allowance will be paid as appropriate:

If KiwiRail provides:	Allowance per night
Accommodation and meals	Incidentals \$18.73 eff. 25/06/2023 and \$19.48 eff. 23/06/2024
Accommodation	Meals and Incidentals \$140.40 eff. 25/06/2023 and \$146.01 eff. 23/06/2024
<i>If KiwiRail does not arrange your accommodation and meals.</i>	Accommodation, Meals and Incidentals \$257.12 eff. 25/06/2023 and \$267.41 eff. 23/06/2024

33.2 Vehicle Allowance

Where KiwiRail requires an employee to use his/her vehicle for KiwiRail's business the employee shall be reimbursed as follows:

Rate per Kilometre

99c effective 25/06/2023 and 1.03c effective 23/06/2024

Note: KiwiRail does not accept liability for damage caused to an employee's vehicle when being used on Company business.

33.3 Tea and Coffee

Where the employer does not provide tea, coffee etc. for meal and rest breaks, a payment of \$7.04 per fortnight effective 25/06/2023 and \$7.32 per fortnight effective 23/06/2024 is paid to full time employees. This allowance is also paid on a pro rata basis to part time employees who work three or more continuous hours a day.

33.4 Safety Footwear

33.4.1 KiwiRail will

- Provide you with the footwear; or
- Reimburse you up to a maximum of \$333.94 effective 25/06/2023 and \$347.30 effective 23/06/2024 for employees (or such greater amount as your manager may agree to having regard to durability and suitability).

33.4.2 Safety footwear will be replaced on a fair wear and tear basis.



33.5 Transport

- 33.5.1 If you work between 2000 and 0600 hours and live more than 2km away from work \$7.04 effective 25/06/2023 and \$7.32 effective 23/06/2024 is paid for the work period (code GTRP).
- 33.5.2 If you are called back to work between work periods you are paid \$7.04 effective 25/06/2023 and \$7.32 effective 23/06/2024 (code GTRP) or the KiwiRail rate for the use of your vehicle, at your option.
- 33.5.3 These payments do not apply if you have a KiwiRail vehicle provided by your employer for travel to/from work.

33.6 Laundry

Employees who are provided with protective clothing (overalls or similar) who launder it are paid an allowance of \$8.28 per fortnight effective 25/06/2023 and \$8.61 effective 23/06/2024.

33.7 Relocation

If your work is relocated (without requiring a household removal) and you need to travel additional distance to work you are paid the following one off amount:

Additional Distance	Effective 25/06/2023	Effective 23/06/2024
2km or less	\$0.00	\$0.00
> 2km, < 4km	\$688.96	\$716.52
> 4km, < 6km	\$992.48	\$1,032.18
> 6km, < 8km	\$1,346.84	\$1,400.71
> 8km, < 10km	\$1,654.56	\$1,720.75
> 10km, < 12km	\$2,008.92	\$2,089.28
> 12km, < 14km	\$2,333.65	\$2,427.00
> 14km, < 16km	\$2,647.04	\$2,752.92
Over 16km	\$2,827.76	\$2,940.87

33.8 Tools

- 33.8.1 Tradespersons, including leading tradespersons, and apprentices when working at their occupation and possessing sufficient tools of trade to carry out their work efficiently are paid an allowance of \$0.55 per hour effective 25/06/2023 and \$0.57 per hour effective 23/06/2024.
- 33.8.2 If this is paid in advance it is recoverable from future wages.

33.9 First Aid

An employee who holds a current First Aid certificate and who is designated by the employer to be the First Aid Attendant for more than 20 employees is paid an allowance of \$0.41 per hour effective 25/06/2023 and \$0.43 per hour effective 23/06/2024 (code GFAD).

33.10 On the Job Training Allowance – OJT Safety Critical Roles

- 33.10.1 An OJT Allowance of \$4.38 per hour effective 25/06/2023 and \$4.55 per hour effective 23/06/2024 will be paid to employees who

agree to engage in the On the Job Training Supervision of employees in safety critical positions in KiwiRail Freight, KiwiRail Passenger, Network Access and Control Group (including A Box) and Interislander (except Team Leaders) (code GLTR).

Except Locomotive Engineers within KiwiRail Freight and Passenger who will be paid an allowance of \$6.99 per hour for LE Minder duties (code LOJT), effective 25/06/2023 and \$7.26 per hour effective 23/06/2024.

- 33.10.2 While the parties acknowledge that the On the Job Training Supervision of employees is voluntary, the payment of the allowance offered fairly recognises the additional responsibility and effort required of the employee, and as such an individual's agreement to supervise On-Job-Training will not be unreasonably withheld.

33.11 Remoteness Allowance

Due to the remoteness of Otira, an allowance of \$25,543.87 gross per annum effective 25/06/2023 and \$26,565.62 gross per annum effective 23/06/2024 will be paid to employees who are based at, and reside at Otira (within the regional boundaries being defined as Arthur's Pass in the east and Kumara and Moana in the westerly direction). This allowance will be paid quarterly in arrears. If an employee is entitled to the remoteness allowance, they will not be eligible for the isolation allowance as prescribed in clause 33.12.

33.12 Isolation Allowance

The following isolation allowance will be paid to KiwiRail Infrastructure and Asset Management employees for work performed in the named location (pro-rated for less than a fortnight)

	Location	\$ per fortnight from 25/06/2023	\$ per fortnight from 23/06/2024
GISO	Otira	50.63	52.65
GISO	Cass	84.66	88.05

33.13 Environment Allowance

Where the following employees work outdoors for the majority of their work, they receive an environment allowance:

Employee	\$ per hour* from 25/06/2023	\$ per hour* from 23/06/2024
Signalling Technicians, Field Technicians, Senior Field Technicians	0.36	0.37
*Maximum 80 hours per fortnight, not paid during leave.		

33.14 Electrical Inspectors Allowance

An Electrical Tradesperson holding registration as an Electrical Inspector and employed in a designated role as an Electrician, will be paid \$1.52 an hour

effective 25/06/2023 and \$1.58 an hour effective 23/06/2024.

33.15 Other Allowances

Allowance Type	Pay Code	As at 25/06/2023	As at 23/06/2024
Air Fed Respirator Work (incl. Asbestos PPE)	GAFR	1.35/hour	1.40/hour
Weld/Gas Cut Confined Space	GCSP	5.82/hour	6.05/hour
Full Face Respirator	GFFR	0.50/hour	0.52/hour
Repairs in Fuel Tank	GFTK	5.82/hour	6.05/hour
Cleaning Toilets	GPOO	1.33/hour	1.38/hour
Sandblasting Work	GSBR	7.02/work period	7.30/work period
Clearing Sand From Tunnels	GSML	8.60/work period	8.94 per work period
Spray painting tank wagons or silos	GSPT	5.82/hour	6.05/hour
Cleaning Blocked Sewers	GSWR	6.37/work period	6.63/work period
Traction Motor Work	GTMR	6.37/work period	6.63/work period
Working inside Silos	GTNK	10.70/work period	11.12/work period
Waterblasting Locomotives	GWBR	3.48/hour	3.62/hour
Meal	GMEL #	18.00/shift	18.72/shift
Taking Milk Samples	Gcow@	11.99/sample	12.47/sample

Applies to Scenic Journeys employees only

@ Applies to Freight employees only

33.16 Relocation Benefits

If you accept an offer of redeployment to another location the employer's standard transfer provisions, or relocation benefits of this agreement, will apply. If you need to sell and buy a house as a result you will also be paid a grant of \$3,249.86 effective 25/06/2023 and \$3,379.86 effective 23/06/2024.

33.17 Privilege Travel

If you have 10 or more years' service, privilege travel will be available for 1 year from the date of ceasing duty.

33.18 Free Railage

For all KiwiRail employees, if you shift household you are eligible for free "owners risk" railage of your household and personal effects. For all Scenic Journeys employees, if you shift household then you are eligible for reimbursement of the travel costs of your household and personal effects.

33.19 Travel Privileges

As an employee benefit you shall be entitled to the following Travel Benefits. As long as KiwiRail remains the operator for the services named in the travel benefits, the benefits in this agreement will remain in force for the duration of the agreement:

- Free or discounted fare passenger travel for yourself, your nominated person and dependants; and
- One free vehicle return Ferry crossing each leave year; and
- Discounted Long Service Leave Travel; and

- Retiring Leave Travel.

33.20 Travel Benefits – Employee

'Travel Benefits' entitle the employee to:

- Discounted travel on employer services when travelling to and from work throughout the year; and
- Free passenger travel on employer passenger services (including one free passenger return ferry crossing) for up to two periods per leave year; and
- One free motor vehicle return ferry crossing pass per year; and
- Discounted travel on employer services once the employee has exceeded their free travel entitlements.

Employees engaged during a leave year will be allowed a pro rata entitlement to travel benefits as per the Travel Benefits policy.
KiwiRail employees are not entitled to Transdev services.

33.21 Travel Benefits – Nominated Person and Dependants

'Travel Benefits' entitle the employee's nominated person and dependants to:

- Discounted travel on employer services (not including travel to and from other employment) throughout the year; and
- Free passenger travel on employer passenger services (including one free passenger return ferry crossing) for up to two periods per leave year; and
- Discounted travel on employer services as determined by the employer once the nominated person or dependant/s has exceeded free travel entitlements.
- The nominated person and dependant/s do not have to be accompanied by the employee on employer passenger services.
- If the nominated person or a dependant is the driver of a vehicle on The Interislander Ferry service, they do not have to be accompanied by the employee.

33.22 Travel Benefits – Employee on Leave – i.e. Long Service and Retiring Leave or Gratuity in Lieu

- 33.22.1 During long service leave the employee shall be entitled to Discounted Travel on KiwiRail Passenger services and one free passenger return KiwiRail Interislander ferry trip for yourself, nominated person and dependants.
- 33.22.2 Employees that are on retiring leave, or who have received a gratuity in lieu of such leave, shall be entitled to free rail travel on KiwiRail passenger services, and one free return ferry passenger trip on the KiwiRail Interislander for themselves, nominated persons and dependants. This is valid for a period of 6 months from the date of retirement.

33.23 Discounted Travel

- 33.23.1 Employees are entitled to discounted travel at 75% off the premium fare on KiwiRail Passenger and Interislander services, for your first year and consequent years of continuous employment with the employer. This does not apply to alcohol provided on the premium classes on KiwiRail's Scenic Journeys train trips but it does apply to the food offered on those services.
- 33.23.2 Discounted fares on KiwiRail Passenger and Interislander services

are available between home and work for the following employees:

- Part-time employees working fewer than 40 hours per fortnight; or
- Employees engaged for a fixed term of less than 12 months' duration; or
- Casual employees engaged for more than 3 weeks.

33.23.3 To be eligible to FREE travel benefits employees shall be:

- Employed for more than one year's continuous service; or
- Employed on a casual basis where 40 hours or more have been worked on average during the previous 12 month period; or
- Employed on a fixed-term basis for one continuous year or more.

33.23.4 For the purposes of Travel Benefits, "dependant" means a family member under 18 who is substantially dependent on the employee or is undertaking fulltime study for up to 4 years at a recognised tertiary institution and is substantially financially dependent on the employee; and "nominated person" means a person nominated by the employee. Nominations may be changed one year after the last nomination or on the change of circumstances of the nominee.

33.23.5 As of 1 July 2016, the year for discounted travel purposes runs from 1 July through to 30 June the following year.

33.23.6 The following restrictions and conditions apply:

- Travel Benefits on the KiwiRail Passenger and Interislander services shall be subject to such restrictions and conditions and at such fares as KiwiRail from time to time determine.
- The free return vehicle ferry crossing shall be subject to such restrictions and conditions as KiwiRail Interislander from time to time determines. Conditions will include restrictions or limited availability on certain sailings, and during school holidays and long weekends.
- Travel benefits shall NOT be used by employees, retired employees, nominated person and dependants in conjunction with other employment (e.g. to travel to and from other employment).

34. Salary Option

34.1 The employer and the employee, in consultation with the union, may agree to an inclusive salary for employees payable under Pay Scale 1 in the Pay Schedules. Such agreement may include variations to the following provisions in this agreement:

- i) Clauses 35.1 to 36.2 – Pay & Allowances
- ii) Clauses 24.1 to 24.4 - Penal Rates
- iii) Clause 25.4 – Statutory Holidays

34.2 The employer and the RMTU are prepared to consider and accept establishing collective salaries for positions not covered in Pay Scale 1 of their respective Pay Schedules.

35. Pay & Allowances

- 35.1 You will be paid in accordance with the rates and allowances shown in the Pay and Allowance schedules.
- 35.2 Full time employees will be paid 80 hours a fortnight at the hourly rate specified in the Pay Schedule.
- 35.3 Where you are absent from duty without authorisation, the minimum fortnightly wage will not apply. Payment will only be made for the total fortnightly rostered hours minus the rostered hours not worked because of the absence.
- 35.4 The employer may also make a deduction subject to the provisions of this agreement for any other authorised unpaid time off.
- 35.5 Payment will be by direct credit to your nominated bank account every second Thursday.

36. Higher Duties Allowance

- 36.1 Please note that if you work in a higher paid position for one work period or more, you will be paid the rate appropriate for that position while you are so working. The employer may approve payment for periods of less than one work period. Prior to commencing a period of advanced capacity, you will:
 - i) Agree on the period with your manager; and
 - ii) Agree on the appropriate rate for the position (if there is more than one rate for the role)
- 36.2 Continuous periods of advanced capacity exceeding 3 months will be reviewed and any continuation will be subject to further agreement between you and the manager. You may have RMTU representation.



37. KiwiRail Pay Schedule

KiwiRail and RMTU recognise that one of the ways we can meet our customer changing needs in an efficient and productive way is to work as teams. This requires flexibility and a willingness to learn new skills and take on new tasks.

The parties also recognise the mutual benefits that come from this. Employees will have a chance to learn new skills, to develop alternative career paths and have access to higher gains in terms of earning opportunities. The employer gains in its ability to meet its customers' needs more efficiently.

You will be provided with a generic job description covering the work undertaken in your position. Your duties may be changed by adding or deleting tasks and in such cases you will be consulted before the changes are made.

Pay Scale 1

- 1.1 Clerical, and administrative, supervisory, professional and technical employees not otherwise listed in subsequent pay scales are paid from the following scale:

Level	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
35+	44350	57.05	59.33
34+	44340	55.83	58.06
33+	44330	54.53	56.71
32	44320	53.36	55.49
31	44310	51.45	53.51
30	44300	50.01	52.01
29	44290	48.57	50.51
28	44280	47.17	49.06
27	44270	45.82	47.66
26	44260	44.56	46.34
25	44250	43.29	45.02
24	44240	42.11	43.80
23	44230	40.88	42.52
22	44220	39.81	41.41
21	44210	38.69	40.24
20	44200	37.63	39.14
19	44190	36.56	38.02
18	44180	35.55	36.97
17	44170	34.60	35.98
16	44160	33.63	34.98
15	44150	32.75	34.06
14	44140	31.90	33.17
13	44130	30.99	32.23
12	44120	30.19	31.40
11	44110	29.39	30.57
10	44100	28.62	29.76
9	44090	27.85	28.96
8	44080	27.81	28.93

+ Available for superior performance by employees otherwise paid up to level 32.

- 1.2 Unless otherwise agreed the range of levels for employees paid on this scale is the range that:

- was previously advised to the employee on appointment to the position;

- or
- is varied in accordance with the Progression Code dated 13 May 1991 (and its amendments).

Pay Scale 2 Rail Maintainers

Employees in Rail Maintainer roles other than those paid under Pay Scale 1 are paid:

Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
TRACK GROUP			
Track Inspector	60009	43.39	45.12
Track Ganger	60008	40.41	42.02
Senior Track Maintainer	60007	32.67	33.98
Excavator Operator	60005	30.41	31.63
NDT Operator	60004	32.67	33.98
Lube Operator	60003	32.67	33.98
Track Maintainer	60002	30.41	31.63
Track Worker	60001	28.15	29.28
Trainee Track Worker	60000	27.81	28.93
TRACK MACHINE GROUP			
Track Machine Ganger	60026	40.41	42.02
Senior Track Machine Operator Level A	60025	36.64	38.11
Senior Track Machine Operator	60024	34.47	35.85
Track Machine Operator Level 3	60023	32.34	33.63
Track Machine Operator Level 2	60022	30.23	31.44
Track Machine Operator Level 1	60021	28.07	29.19
Trainee Track Machine Operator	60020	27.81	28.93
RAIL WELD GROUP			
Leading Hand Rail Weld Depot	60033	38.77	40.33
Senior Rail Weld Operator	60032	32.67	33.98
Rail Weld Operator	60031	28.15	29.28
Trainee Rail Weld Operator	60030	27.81	28.93
STRUCTURES GROUP			
Structures Inspector	60050	45.92	47.76
Leading Hand Structures (Trade)	60049	41.23	42.88
Leading Hand Structures (Non Trade) (Grandparented)	60048	40.41	42.02
Leading Hand Structures (Non Trade)	60047	40.41	42.02
Senior Structures Maintainer (Trade)	60046	39.51	41.09
Senior Structures Maintainer (Non Trade)	60045	32.67	33.98
Structures Maintainer (Trade)	60044	37.85	39.37
Structures Maintainer (Non Trade)	60043	30.41	31.63
Structures Worker (Trade)	60042	36.19	37.64
Structures Worker (Non Trade)	60041	28.15	29.28
Trainee Structures Worker	60040	27.81	28.93

Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
TRACTION ELECTRICIANS / GENERAL ELECTRICIANS GROUP			
Leading Hand Traction Electrician	60065	49.86	51.86
Senior Traction Electrician	60064	46.44	48.30
Traction Electrician Level 2	60063	45.74	47.57
General Electrician	60062	40.52	42.14
Traction Electrician Level 1	60061	42.87	44.58
Trainee Traction Electrician	60060	38.59	40.14
TRACTION LINE MECHANIC GROUP			
Traction Supervisor	60136	46.12	47.97
Leading Hand Traction Line Mechanic	60135	42.59	44.29
Senior Traction Line Mechanic	60134	39.64	41.23
Traction Line Mechanic Level 3	60133	33.10	34.43
Traction Line Mechanic Level 2	60132	32.41	33.71
Traction Line Mechanic Level 1	60131	31.38	32.63
Trainee Traction Line Mechanic	60130	27.81	28.93
RAIL BONDERS GROUP			
Rail Bonder Level 2	60122	30.43	31.65
Rail Bonder Level 1	60121	28.15	29.28
Trainee Rail Bonder	60120	27.81	28.93
SIGNALS TECHNICIAN GROUP			
Leading Hand Signals Technician Level 2	60077	55.36	57.58
Leading Hand Signals Technician Level 1	60076	50.36	52.38
2IC Signals Technician	60075	48.80	50.75
Signals Technician Level 4	60074	45.98	47.82
Signals Technician Level 3	60073	44.70	46.49
Signals Technician Level 2	60072	43.45	45.19
Signals Technician Level 1	60071	40.63	42.25
Trainee Signals Technician	60070	38.69	40.24
SIGNALS MAINTAINER GROUP			
Leading Hand Signals Maintainer	60085	41.28	42.93
Signals Maintainer Level 4	60084	39.85	41.44
Signals Maintainer Level 3	60083	34.70	36.09
Signals Maintainer Level 2	60082	32.43	33.72
Signals Maintainer Level 1	60081	30.80	32.04
Trainee Signals Maintainer	60080	27.81	28.93
DESIGNATION PAY CODE HOURLY RATE + 6% EFF. 25/06/2023 HOURLY RATE + 4% EFF. 23/06/2024			
SIGNALS EQUIPMENT TECHNICIAN GROUP			
Leading Hand Signals Equipment Technician	60096	45.21	47.02
Senior Signals Equipment Technician	60095	40.31	41.92
Signals Equipment Technician Level 4	60094	37.04	38.52
Signals Equipment Technician Level 3	60093	34.72	36.10
Signals Equipment Technician Level 2	60092	34.64	36.03
Signals Equipment Technician Level 1	60091	30.11	31.32
Trainee Signals Equipment Technician	60090	27.81	28.93

SIGNALS EQUIPMENT ASSEMBLING GROUP			
Leading Hand Signals Equipment Assembler	60106	43.53	45.28
Senior Signals Equipment Assembler	60105	39.97	41.57
Signals Equipment Assembler Level 4	60104	37.04	38.52
Signals Equipment Assembler Level 3	60103	34.92	36.31
Signals Equipment Assembler Level 2	60102	32.39	33.69
Signals Equipment Assembler Level 1	60101	30.11	31.32
Trainee Signals Equipment Assembler	60100	27.81	28.93
SIGNALS LINE MECHANIC GROUP			
Leading Hand Signals Line Mechanic	60144	39.11	40.68
Signals Line Mechanic Level 3	60143	37.08	38.56
Signals Line Mechanic Level 2	60142	37.04	38.52
Signals Line Mechanic Level 1	60141	30.41	31.63
Trainee Signals Line Mechanic	60140	27.81	28.93
TELECOMMUNICATIONS TECHNICIAN GROUP			
Leading Hand Telecommunications Technician	60113	55.36	57.58
Senior Telecommunications Technician	60112	50.36	52.38
Telecommunications Technician Level 2	60111	48.27	50.20
Telecommunications Technician Level 1	60110	41.33	42.98
PLANT FITTERS/FITTER OPERATOR GROUP			
Plant Fitter / Fitter Operator Level 5	60164	44.93	46.73
Plant Fitter / Fitter Operator Level 4	60163	42.32	44.01
Plant Fitter / Fitter Operator Level 3	60162	39.70	41.28
Plant Fitter / Fitter Operator Level 2	60161	37.14	38.63
Trainee Plant Fitter / Fitter Operator Level 1	60160	34.97	36.37
STORES GROUP			
Store Person Level 2	60172	33.04	34.36
Store Person Level 1	60171	27.85	28.96
Trainee Store Person	60170	27.32	28.41
SAFETY PROTECTOR GROUP			
Senior Safety Protector	60183	38.01	39.53
Safety Protector Level 2	60182	32.67	33.98
Safety Protector Level 1	60181	30.41	31.63
Trainee Safety Protector	60180	27.81	28.93

Where more than one rate is payable, the rate on appointment is the minimum rate for the grade. Appointees in relevant occupations advance to any higher step when fully competent in the higher designation within the grade. Employees on a higher designation at the commencement of this agreement are paid at the higher designation.

Pay Scale 3 Network Operations

Employees in Network Operations other than those paid under Pay Scale 1 are paid:

Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Train Controller Level 6	44440	56.04	58.28
Train Controller Level 5	44430	54.44	56.62
Train Controller Level 4	44428	52.24	54.33
Train Controller Level 3	44424	50.78	52.82
Train Controller Level 2	44420	49.36	51.34
Train Controller Level 1	44415	48.69	50.63
Trainee Train Controller	44400	43.20	44.92
Train Controller Progression Criteria	Skills/Competencies/Experience Requirements		
Train Controller Level 6	Fully qualified for Northern, Central or Southern Region AND 24 months as a Train Controller Level 5 AND demonstrates willingness and ability to undertake: <ul style="list-style-type: none"> • Minder functions • Projects • Additional regions or other functions of NAC • Satisfactory record including customer service, behaviours and values of KiwiRail. 		
Train Controller Level 5	Fully qualified for Northern, Central or Southern Region OR Zone plus 2 Areas. Note - Where development to be fully qualified for a Region (Northern, or Central, or Southern) is provided and not accepted, a drop to Train Controller Level 4 will result.		
Train Controller Level 4	30 months after certification as a Train Controller Level 1.		
Train Controller Level 3	24 months after certification as a Train Controller Level 1 OR achieving certification in 3 Areas.		
Train Controller Level 2	12 months after certification as a Train Controller Level 1 OR achieving certification in 2 Areas.		
Train Controller Level 1	Achieving Train Controller certification.		
Trainee Train Controller	On appointment.		
Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Signal Box Controller Level 4	48134	37.52	39.02
Signal Box Controller Level 3	48100	36.46	37.92
Signal Box Controller Level 2	48094	33.06	34.38
Signal Box Controller Level 1	48070	29.60	30.78
Team Leader Traction Control	48230	43.29	45.02

Traction & Systems Controller Level 3	48220	39.81	41.41
Traction & Systems Controller Level 2	48210	36.56	38.02
Traction & Systems Controller Level 1	48200	34.60	35.98

Pay Scale 4 Mechanical Engineers

Employees employed as Mechanical Engineers, Team Leaders, Fitters and Apprentices other than those paid under Pay Scale 1 are paid:

Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Team Leader Level 4 (Trade)	42384	46.63	48.49
Team Leader Level 3 (Trade)	42383	42.32	44.01
Team Leader Level 2 (Non Trade)	42382	39.51	41.09
Team Leader Level 1 (Non Trade)	42380	35.93	37.37
Level 6	42450	43.22	44.94
Level 5	42440	40.58	42.20
Level 4	42430	34.98	36.38
Level 3	42420	31.78	33.05
Train Examiner Maintenance*	42230	31.28	32.53
Locomotive Service Person*	42220	30.50	31.72
Level 2	42410	31.62	32.88
Level 1	42400	30.28	31.50
Entry	42390	27.81	28.93
Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Apprentices			
Over 251 Credits	43060	31.94	33.22
201-250 Credits	43050	30.41	31.63
151-200 Credits	43040	27.99	29.11
0-150 Credits	43030	27.81	28.93
Serviceperson (Auckland Metro Only)			
Serviceperson (Level 2)*	42510	30.91	32.15
Serviceperson (Level 1)*	42500	30.49	31.71

* These pay rates are only payable to those employees paid at this level at the commencement of this agreement

Pay Scale 5 KiwiRail Mechanical

Employees in KiwiRail Mechanical other than those paid under Pay Scale 1 or 4 are paid:

Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Leading Plant Maintainer	45300	37.59	39.09
Senior Storeperson	46190	31.63	32.90

Pay Scale 6 Locomotive Engineering

Employees in Locomotive Engineering other than those paid under Pay Scale 1 are paid:

Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Team Leader Locomotive Engineer #	48545	58.19	60.52
Locomotive Engineer Level 6 - at the beginning of the 16 th year since achieving LE qualification	48565	53.71	55.86
Locomotive Engineer Level 5 - at the beginning of the 13 th year since achieving LE qualification	48525	51.91	53.98
Locomotive Engineer Level 4 - at the beginning of the 10 th year since achieving LE qualification	48515	51.33	53.38
Locomotive Engineer Level 3 - at the beginning of the 7 th year since achieving LE qualification	48505	50.77	52.80
Locomotive Engineer Level 2 - at the beginning of the 4 th year since achieving LE qualification	48495	50.15	52.15
Locomotive Engineer Level 1 (Years 1 -3) on achieving LE qualification	48475	48.01	49.93
Trainee Locomotive Engineer (OJT)	48443	44.10	45.86
Trainee Locomotive Engineer (Classroom)*	48441	29.01	30.17

Refer to Freight Schedule for those Team Leader Locomotive Engineers who undertake BEM duties.

* During the theory/classroom training, Trainee Locomotive Engineers will be paid the greater of Pay Code 48441 or their existing rate if higher.

Note: New rates apply from date of ratification. Progression through the scale applies from the usual step transition (anniversary date of passing Level 1). Those whose anniversary date triggered a Level progression between 1 July 2020 and the date of ratification will receive arrears backdated to their anniversary date.

Pay Scale 7 KiwiRail Terminal Operations

Employees in KiwiRail Terminal Operations other than those paid under Pay Scale 1 are paid:

Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Team Leader Level 2	48150	40.88	42.52
Team Leader Level 1	48140	38.90	40.46
Remote Control Operator Grade 3	48120	36.18	37.62
Remote Control Operator Grade 2	48115	34.33	35.71
Remote Control Operator Grade 1	48110	33.20	34.53

Rail Operator Grade 3	48091	31.51	32.77
Rail Operator Grade 2	48089	30.85	32.08
Rail Operator Grade 1	48088	30.39	31.61
Trainee Rail Operator	48087	27.81	28.93

The progression criteria are:

Role	Skills/Competencies/Qualifications/ Requirements	Timeframe
Team Leader Level 2	Meet the full requirements of the Team Leader position description	N/A
Team Leader Level 1	Remote Control Operator#	On appointment
Remote Control Operator Grade 3	Rail Operator Grade 3 criteria plus:* <ul style="list-style-type: none"> • Remote Control Locomotive certification and • Operate remote outside of station limits 	Meet mastery/certification requirements
Remote Control Operator Grade 2	Rail Operator Grade 3 criteria plus:* <ul style="list-style-type: none"> • Remote Control Locomotive certification and • Operate remote within station limits 	Meet mastery/certification requirements
Remote Control Operator Grade 1	Rail Operator Grade 3 criteria plus:* <ul style="list-style-type: none"> • Remote Control Locomotive certification and • Operate remote within terminal 	Meet mastery/certification requirements
Rail Operator Grade 3	Rail Operator Grade 1 criteria plus one of the following certifications: <ul style="list-style-type: none"> • 2nd person Mainline (licence category AC), or • Container Terminal Operator, or • Mafi Driver, or • Locomotive Servicing (licence category AD) – if hold Train Examination and Shunting Licences (Categories E and F) 	Meet mastery/certification requirements
Rail Operator Grade 2	Time based only	24 months after certification as a Rail Operator Grade 1
Rail Operator Grade 1	Train Examination (licence category E) and Shunting (licence category F), or Locomotive Servicing (licence category AD), AC Awareness (licence category K) – if applicable	Meet mastery/certification requirements (3 to 4 months after commencing as a Trainee Rail Operator)
Trainee Rail Operator	Meet the new employee selection criteria	Entry – day 1

If Remote Control Operator is not available at a particular location, then Rail Operator will be used for eligibility for Team Leader roles.

* If Rail Operator Grade 3 is not available at a particular location, then Rail Operator Grade 2 will be used for eligibility for Remote Control Operator roles.

Pay Scale 8 KiwiRail Container Terminal

Employees in KiwiRail Container Terminal operations other than those paid under Pay Scale 1 are paid:

Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Terminal Team Leader	47180	38.01	39.53
Processing Officer (Southdown only)	47190	34.60	35.98
Container Terminal Trainer	47170	33.66	35.00
Terminal Operator 4 (TO4)	47150	34.60	35.98
Terminal Operator 3 (TO3)	47140	32.50	33.80
Terminal Operator 2 (TO2)	47111	30.29	31.51
Terminal Operator 1 (TO1)	47110	28.69	29.84
Gate Officer 2 (GO2)	47130	31.17	32.42
Gate Officer 1 (GO1)	47120	29.51	30.69
Container Terminal Operator 2 (CTO2)	47130	31.17	32.42
Container Terminal Operator 1 (CTO1)	47120	29.51	30.69
Trainee	47100	27.81	28.93

Pay Scale 9 Interislander

Employees in the Interislander operations other than those paid under Pay Scale 1 are paid:

Designation	Pay code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Customer Service Specialist Team Leader (Appointed)	45550	38.90	40.46
Customer Service Specialist Level 4	45540	33.79	35.14
Customer Service Specialist Level 3	45530	31.95	33.23
Customer Service Specialist Level 2	45520	30.10	31.31
Customer Service Specialist Level 1	45510	28.26	29.39
Designation			
Commercial Vehicle Specialist Team Leader (Appointed)	45490	40.88	42.52
Commercial Vehicle Specialist Level 3	45480	35.64	37.06
Commercial Vehicle Specialist Level 2	45470	33.79	35.14
Commercial Vehicle Specialist Level 1	45460	31.95	33.23
Designation			
Dangerous Goods Coordinator	45450	31.95	33.23
Designation			
Load Marshall (Appointed)	45650	34.15	35.52
Ferry Terminal Operator Level 4	45640	32.50	33.80
Ferry Terminal Operator Level 3	45630	30.85	32.08

Ferry Terminal Operator Level 2	45620	29.19	30.36
Ferry Terminal Operator Level 1	45610	27.81	28.93
Designation			
Turn Around Manager Level 1	45500	39.81	41.41
Designation (Production Kitchen)			
Production Kitchen Supervisor (Appointed)	45430	30.99	32.23
Catering Assistant Level 3	45420	29.93	31.13
Catering Assistant Level 2	45410	28.87	30.03
Catering Assistant Level 1	45400	27.81	28.93

Progression through the relevant component of PayScale 9 will occur by the demonstration of competency as outlined in the relevant designation's Position Description based on the On Job Training and Competency Record Booklet for each of the designations.

Pay Scale 10 KiwiRail Passenger Long Distance

Employees in KiwiRail Passenger Long Distance operations other than those paid under Pay Scale 1 are paid:

Designation	Pay Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Onboard Service Manager	41094	37.63	39.14
Train Manager Capital Connection only	41116	33.25	34.58
Train Manager	66405	32.27	33.56
Train Manager Long Distance Passenger Trains – Level 1 (Ordinary)	66400	31.88	33.16
Train Attendant – Long Distance Passenger Trains	41093	27.81	28.93
Station Attendant	41093	27.81	28.93
Passenger Operator	41090	27.81	28.93

Trade Certification

This schedule covers Pay Scales 2 & 5:

Trade Certificates	Code	Hourly Rate + 6% eff. 25/06/2023	Hourly Rate + 4% eff. 23/06/2024
Registration as a Registered Electrical Technician under the Electricity Act 1992. Payable to an employee who has an Electrical Service Technician or Electrical Appliance Serviceperson qualification or holds full Electrical Registration and where the qualification is relevant to the worker's position but is not a core requirement of their position as listed in the Career Pay and progression (CPP).	49003	1.19	1.23
NZCE/NZDE Intermediate	49004	1.24	1.29
One Advanced Trade Certificate	49005	1.89	1.96
NZCE/NZDE Final	49006	4.93	5.13
Two Advanced Trade Certificates	49007	2.80	2.91

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KIWIRAIL FREIGHT SCHEDULE

1. Superannuation

- 1.1 Clause 27.3.2 does not apply to members of The New Zealand Locomotive Engineers Sickness, Accident and Death Benefit Fund. The following applies instead: If your employment is terminated for incapacity, you will be entitled to retiring leave in accordance with the scale set out in the Retirement Leave Schedule to this agreement, with a minimum of 65 days. Remaining sick leave entitlement will be added to that leave. If the amount payable under this clause (after tax) plus the amount payable by the Fund is less than the amount payable under Clause 27.3.2 (after tax) then the payments will be supplemented to the equivalent of Clause 27.3.2 (after tax).
- 1.2 Those employees who are currently employed by KiwiRail Freight/Mechanical (ex UGL employees) are entitled to participate in the KRMS Superannuation Plan in accordance with the terms and conditions on the Trust Deed.

2. Training Allowance

- 2.1 When KiwiRail Freight arranges training block courses at various locations throughout the country (excluding Auckland), a weekly (based on a minimum of 4 nights and a maximum of 5 nights, not including Friday or Saturday night) meals and incidentals allowance of \$522.55 per week effective 25/06/2023 and \$543.45 per week effective 23/06/2024 shall be paid.

3. Other Matters

- 3.1 KiwiRail's letter of 6 July 1995 about point to point running, split shifts and the Midland Line concept with respect to KiwiRail's Locomotive Engineers is renewed until 30 June 2025. This is on the basis that any such proposal is considered on its merits and any opposition advanced is reasoned and logical.
- 3.2 KiwiRail confirms there are no proposals to change the current redundancy selection criteria for locomotive running employees. In the event of such a proposal the RMTU will be consulted before a decision is made.
- 3.3 The employer undertakes to not trial or implement single person remote control shunting at any location without the agreement of the union. The employer and the union are forming a joint working party and will engage in a process to complete risk assessments and associated trials on single person remote control shunting. The parties have committed to act reasonably and in good faith in an effort to reach agreement on implementation of single person remote control in accordance with the terms of reference. This undertaking will cease on 30 June 2025.
- 3.4 If an employee was previously paid under the KiwiRail or KiwiRail Passenger Locomotive Running pay scale during their current continuous employment and that employee resumes locomotive running employment, the employee will be paid under the relevant locomotive running pay scale; all current continuous service during which a locomotive engineer's operating certificate was maintained will count as service for pay under the scale.

KiwiRail and the RMTU agree that the arrangements agreed to and outlined in the Terms of Settlement between KiwiRail and the RMTU dated 17 July 2018 for part of this employment agreement will continue for the term of this agreement.

4. These allowances are paid to KiwiRail Terminal operations employees only.

4.1 Due to the work and environmental conditions encountered in loading and unloading of coal, an allowance of \$10.70 per work period effective 25/06/23 and \$11.12 per work period effective 23/06/2024 will be paid to rail operators while undertaking this activity (code GTNK).

4.2 Due to the work and environmental conditions encountered in unloading milk at Whareroa, an allowance of \$10.70 per work period effective 25/06/2023 and \$11.12 per work period effective 23/06/2024 will be paid to rail operators while undertaking this activity (code GTNK).

5. Locomotive Engineer Team Leaders – Beginning to End Minders (BEM) Allowance

5.1 As outlined in the Variation dated 17 July 2013, it has been agreed that in order to improve on the job training capability KiwiRail will:

- Add specific responsibilities for on the job training, compliance and certification of locomotive engineer trainees to the role of LE Team Leader;
- Pay an allowance of \$2.73/hr effective 25/06/2023 and \$2.84/hr effective 23/06/2024 to LE Team Leaders who supervise BEMs. This allowance would be permanently paid to Team Leaders in the terminals where BEMs are deployed (Westfield, Te Rapa, Palmerston North and Christchurch) and claimed as an allowance in 'outer' terminals if and when the LE Team Leader in those terminals is required to supervise the LE Trainees on the job training;
- In the terminals that do not have BEMs but do have trainees, then the Team Leader(s) in these terminals would claim the allowance for the period they supervise the Trainees (i.e. From the day the Trainee commences their appointment through to the day they are certified);
- Improve the selection and training of BEMs.

KiwiRail Freight – Mechanical Division

1. Tea and Coffee

Where the employer does not provide tea, coffee etc for meal and rest breaks, a payment of \$6.83 per week effective 25/06/2023 and \$7.10 per week effective 23/06/2024 is paid to full time employees. This allowance is also paid on a pro rata basis to part time employees who work three or more continuous hours a day.

KIWIRAIL INFRASTRUCTURE AND ASSET MANAGEMENT SCHEDULE

1. KiwiRail Infrastructure and Asset Management

1.1 Grandparented Staff Receiving Trade Certificate Payments

Existing employees who have received the previous Trade Certificate (now deleted paycode 1340) will be grandparented \$0.93 effective 25/06/2023 and \$0.97 effective 23/06/2024). Those employees are:

Steve	Hodson	Structures Inspector	Taranaki
Alan	Brown	Traction Electricians/General Electricians Group	Christchurch
Matthew	Hullett	Plant Fitter/Fitter Operator	Palmerston North
George	Hatzis	Structures Inspector	Dunedin
Mark	Goodman	Structures Group	Napier
Paul	Nielsen	Structures Group	Hamilton South
Joe	Gibson	Structures Group	Napier
Ray	Jackson	Structures Group	Auckland

2. Joint Commitment to Training

- 2.1 It is agreed between the RMTU and KiwiRail Infrastructure and Asset Management that all employees should be encouraged to participate in, and accept training opportunities, i.e. NZQA, in house and OJT to the fullest extent possible.
- 2.2 The parties agree that NZQA qualifications enhance the skills of the employees and the productivity of the company, and the parties record their belief that a highly skilled and trained workforce is in the best interests of all.
- 2.3 It is recognised that some employees may choose not to participate in the skill based pay system. These employees will retain their current rates of pay and conditions.
- 2.4 Until there are revised advancement criteria for rail maintainers, appointments to rail maintainer positions above the base for the grade will be at the higher rate.

3. Leave Entitlements – (Pay Scale 2)

KiwiRail Infrastructure and Asset Management (Infrastructure) employees spending substantial time away from home will be granted an additional one week's annual leave, prorated if they are away for less than a year.

4. At Work on Public Holidays – (Pay Scale 3)

KiwiRail Infrastructure and Asset Management (CORE) operates a year round business and that means Train Controllers, Signal Box Controllers and Traction Control Operators will be needed on public holidays. However, KiwiRail Infrastructure and Asset Management understands that employees will want to enjoy public holidays and so will invite employees to volunteer to work on these days. However, in the event that there are no, or insufficient, volunteers, employees whose shifts would otherwise have fallen on the day, will need to fill

their shifts. If you work on a public holiday and that day would otherwise be a working day;

- i) You will receive double the hourly rate for each hour worked (except for train controllers and casual employees who will be paid time and a half of their relevant daily pay for the hours worked on the public holiday) and
- ii) You will be granted another day off on pay calculated at your relevant daily pay (including overtime, and allowances that you would have received on the alternative day) at a time agreed with KiwiRail Infrastructure and Asset Management, or if agreement cannot be reached, at a time within 12 months determined by you after taking KiwiRail's view into account on when it is convenient to take the alternative holiday. This sub clause will not apply in the case of a shift employee where you have received a full shift off duty on pay in respect to the public holiday, notwithstanding that some hours of work may have been performed on the public holiday either completing a shift prior to the holiday or commencing a shift on the holiday.

5. Pay and Progression Framework – (Pay Scale 2)

- 5.1 As from 1 July 2011 KiwiRail Infrastructure and Asset Management (formerly ONTRACK Infrastructure Ltd) will introduce a pay and career progression framework with the purpose of:
- developing a higher skilled workforce able to use new and changing technologies and having alternative career paths and access to higher gains in terms of earning opportunities
 - paying market rates of pay to better compete for and retain skilled employees and
 - applying higher skills and widening the employee skill base to increase their productivity

Career Progression

- 5.2 Standard skills-based progression structures and career progression plans have been developed for KRN Infrastructure's job families.
- 5.3 The chart below demonstrates a standard pay and progression structure:

Progression Principles	Requirements
Trainee (Entry – Industry induction)	Demonstrated achievement of standards
Trainee/Worker	Demonstrated achievement of standards
Worker	Demonstrated achievement of standards
Fully Competent	Demonstrated achievement of standards

- 5.4 Leading Hands, Gangers, Team Leaders, Supervisors and Technical Inspector roles are outside of the progression structure and gaining access to these positions is by appointment only.

Productivity Improvements

- 5.5 KiwiRail and the RMTU are agreed that improving productivity is vital to ensuring rail is able to compete successfully in the NZ transport network and together will commit to initiatives to improve productivity.

6. Night Work – (Pay Scale 2)

- 6.1 Night work may be worked by the agreement of the parties. Rosters, hours of work, breaks, the duration of the proposed night work systems and any other night work provisions will be consulted over under the Consultation Clause of this agreement, prior to any such agreement being reached.

- 6.2 Due consideration will be given to the family responsibilities of the employee/s concerned.
- 6.3 Any agreement will be recorded in writing. This agreement will include the hours of work, duration of the agreement, maximum work periods, breaks and number of consecutive days that can be worked and any other provisions the parties feel appropriate.
- 6.4 Breaks – a meal break will be taken at or about the mid-point of each work period. This meal break will be for at least 30 minutes and not more than 60 minutes. Rest periods of 10 minutes will be taken at or about the quarter and three quarter points of the work period. Where meal breaks are at fixed times they will be unpaid.
- 6.5 In recognition of the fact that infrastructure work is ideally a day time occupation and KiwiRail is requiring you to work outside for long periods at night in less than ideal circumstances, you will receive a daily allowance for night shifts worked of:
- 5 x 8 hours - \$19.08 effective 25/06/2023 and \$19.84 effective 23/06/2024 (Code NT8)
 - 4 x 9 hours - \$21.22 effective 25/06/2023 and \$22.07 effective 23/06/2024 (Code NT9)
 - 4 x 10 hours - \$23.87 effective 25/06/2023 and \$24.83 effective 23/06/2024 (Code NT10)
- 6.6 Night Work Hours: Any shift which falls wholly or partly inside the hours of 2000 hours to 0600 hours.
- 6.7 Employees working night shift shall be entitled to additional leave on the following basis:

Weeks Worked	Days Leave per Year
8 weeks plus	2.5 days
16 weeks plus	5.0 days

- 6.8 In recognition of the reduced opportunity for staff on night work to work overtime on Sundays, all hours of work commencing on a Sunday will be paid at double time.
- 6.9 The allocation of overtime or penalty rate work among employee/s covered by this agreement shall be fair and equitable. The manager shall have no regard to overtime or penal rate application applicable to individuals.

7. Loading Welded Rail at Hutt Workshops

Due to the unusual nature of the work involved in loading and/or unloading rail at the Woburn Rail Weld Facility, employees operating the overhead cranes at this worksite will be paid an allowance of \$2.98 per hour effective 25/06/2023 and \$3.10 per hour effective 23/06/2024 while undertaking this activity.

KIWIRAIL PASSENGER SCHEDULE

1. Meal Reimbursing Allowance

1.1 Scenic Journeys On-Board Train Staff qualify for a reimbursing meal allowance when required to work as part of the train crew on a long distance passenger train, and:

- i) Payment will be on a single per worked shift;
- ii) Only apply to on-duty employees performing train crew duties aboard a long distance passenger train service;
- iii) Excludes Locomotive Engineers or the Capital Connection Train employees.

1.2 The reimbursing allowance will be \$18.00 per shift effective 25/06/2023 and \$18.72 per shift effective 23/06/2024 (code GMEL).

2. Other Matters

2.1 KiwiRail confirms there are no proposals to change the current redundancy selection criteria for locomotive running employees. In the event of such a proposal the RMTU will be consulted before a decision is made.

2.2 The existing undertaking not to introduce any further split shifting for full time employees in KiwiRail Passenger unless otherwise agreed by the parties is extended until 30 June 2025.

2.3 The employer undertakes to not trial or implement single person remote control shunting at any location without the agreement of the union. The employer and the union are forming a joint working party and will engage in a process to complete risk assessments and associated trials on single person remote control shunting. The parties have committed to act reasonably and in good faith in an effort to reach agreement on implementation of single person remote control in accordance with the terms of reference. This undertaking will cease on 30 June 2025.

SCHEDULE OF FLEXIWORKERS AS AT 24 AUGUST 2023

RMTU FlexiWorkers 605

Emp code	First name	Preferred given name	Surname	Start Date	Latest award code
639	Jerry Nuia	Jerry	Hohepa	1/02/1983	605
747	George	George	Setefano	13/09/1984	605
807	Alfred John	Ollie	Karu	10/02/1976	605
817	Phillip Mana	Phillip	Mana	12/08/1977	605
905	Kevin John	Kevin	Rolls	3/05/1976	605
984	Mati Michael	Michael	Hunapo	13/02/1979	605
1050	William Henry	William	Laison	1/07/2002	605
1266	Melcome Monty	Mel	Hunia	3/05/2004	605
1294	Fraser Scott	Fraser	Langbein	9/08/2004	605
1425	Trevor Clifton	Trevor	Snowden	15/03/2005	605
1516	Mutu Frank	Mutu	Dwyer	1/06/2005	605
1564	George	George	Fry	4/07/2005	605
1816	Daniel John	Daniel	Myers	24/07/2006	605
1864	Patrick Michael	Paddy	Lindsay	11/01/2007	605
1883	John Malcolm	John	West	12/03/2007	605
1884	George Henry	George	Thomas	13/03/2007	605
1885	David	David	Shaw	19/03/2007	605
1895	Lawson Ihaia	Lawson	Rangitawa-Candy	23/04/2007	605
1899	Iosefo	Sefo	Solomona	21/05/2007	605
1917	Steven Joseph	Steve	Kaa	25/06/2007	605
1931	Jesse Daniel	Jesse	Hughes	13/08/2007	605
1935	Peter Gordon	Peter	Gorrie	20/08/2007	605
1957	Christopher Daniel	Chris	McMillan	19/11/2007	605
1959	Inoke Tora	Inoke	Tuibua	12/11/2007	605
2000	Matthew William	Mat	Brooking	17/03/2008	605
2025	Paul	Paul	Van Lent	19/05/2008	605
2058	Daniel Etera	Daniel	Matthews	22/09/2008	605
2086	Dean Murray	Dean	Shields	24/11/2008	605
2117	Whitu Desmond	Whitu	Kelleher	2/02/2009	605
2136	Paul	Paul	Marsters	2/03/2009	605
2144	Andrew Malcolm	Andrew	Laing	9/03/2009	605
2145	Patrick Tuainekore	Patrick	Woolley	16/03/2009	605
2166	Eric William	Eric	Hayward	14/04/2009	605
2198	Daniel Bramley	Daniel	Hesketh	2/06/2009	605
2247	Benjamin David	Ben	Toa	9/11/2009	605
2270	Joseph John	Joe	Carpenter	26/04/2010	605
2273	Daniel Martin	Daniel	Bettridge	3/05/2010	605
2283	Carl Zane	Carl	Downes	24/05/2010	605
2291	Blair William	Blair	Rarere	21/06/2010	605
2299	Cody Daniel	Cody	Davis	21/06/2010	605
2314	Hayden James	Hayden	Adams	30/08/2010	605

2341	Dylan James	Dylan	Wickenden	6/12/2010	605
2419	Mark Stuart	Mark	Rutherford	11/04/2011	605
2425	Caleb Samuel	Caleb	Scott	2/05/2011	605
2439	Mitchell	Mitch	King	27/06/2011	605
2444	Christopher Ian	Chris	Johnson	2/10/2011	605
16052	Jakob Kevin Manaia	Jakob	Lloyd	13/04/2015	605
16091	Nathan Katene Junior	Nathan	Temara	28/04/2015	605
16109	Jordan Johannes Ngarangikatiti	Jordan	Haami	11/05/2015	605
16127	John Togaikihaga	John	Puhotau	15/06/2015	605
16314	Jasmeet	Jasmeet	Singh	7/03/2016	605
21655	Louis Weinno	Louis	Matautia	1/05/2013	605
21734	Harley William Cleveland Justic	Harley	Christie	1/07/2013	605
21811	Johnathan	Johnathan	Hawkins	13/01/2020	605
21878	Thomas	Thomas	Tauvae	17/03/2020	605
23153	Salemuliaga Ron	Ron	Matapula	7/09/2020	605
23276	Christopher	Chris	Apisala	20/10/2020	605
30207	Oliver James Roy	Ollie	Hill	22/10/2019	605
30238	Daniel Francis	Daniel	Owens	14/10/2019	605
30399	Jade Nash	Jade	Wawatai	15/12/2019	605
31812	Rowan Webber	Rowan	Hodgson	20/06/2016	605
31825	Cody	Cody	Cooper	18/07/2016	605
31877	Daniel	Daniel	Wharekura	28/08/2016	605
31908	Sean Charles	Sean	Flynn-Woodham	10/10/2016	605
31918	Ratana	Ratana	Waihi-Davis	3/10/2016	605
31930	Adriaan	Adriaan	Muller	17/10/2016	605
32001	Raymon Rewi	Ray	Kawau	5/12/2016	605
42034	Luke	Luke	Dalton	26/04/2017	605
42043	Joseph Tafeuni	Joe	Matangi	15/05/2017	605
42094	Adam Gary David	Adam	Roberts	21/06/2017	605
42128	Adam	Adam	Orpin	7/08/2017	605
42130	Christopher David	Chris	Gold	21/08/2017	605
42148	Dominic	Dominic	Ward	21/08/2017	605
42153	Joshua Robert Campbell	Josh	Graham	18/09/2017	605
42163	Sharon Mavis	Shazza	Jefferis	4/09/2017	605
42164	Rihari Bernie Karl H	Rihari	Masters	4/09/2017	605
42174	Jordan Edward	Jordan	Tutton	11/09/2017	605
42179	David Siuea	David	Patua	25/09/2017	605
42240	Tama	Tama	Mascelle	6/11/2017	605
58301	Kahl Mark	Kahl	Elers-Green	19/11/2018	605
58338	Zeasarre-Dominic	Zeasarre	Kauvai	26/11/2018	605
58342	Ronnie Haumea	Ronnie	Hall	26/11/2018	605
58371	Kaleb Aporo	Kaleb	Sinclair	17/12/2018	605
58479	Tua	Tua	Faasootauloa	11/03/2019	605
58488	Benjamin Gwyllym	Ben	Summers	18/03/2019	605
58497	Kyle Ethan	Kyle	Meyer	6/03/2019	605
58712	Didar	Didar	Singh	18/09/2019	605
61903	Wayne Brian	Brian	Landon-Lane	15/01/2018	605

61907	Trae	Trae	Hamon	15/01/2018	605
62005	Vicky-Lee Fleur	Vicky	Peters	7/05/2018	605
62028	Samuel Gordon	Sam	King	10/05/2018	605
62052	Mason Jake	Mason	Nation	11/06/2018	605
62062	David	Dave	September	25/06/2018	605
62076	Simon William	Simon	Pett	19/07/2018	605
62090	Tamara Jane	Tamara	Boucher	24/07/2018	605
62091	Shawn	Shawn	Stickling	23/07/2018	605
62094	Gurpreet Singh	Gurpreet	Sandhu	23/07/2018	605
62097	Juan	Juan	Roets	23/07/2018	605
62125	Jonti Dean John	Jonti	White	6/08/2018	605
62130	Michael Vincent Edgar	Michael	Langford	13/08/2018	605
62184	Eri Sidik Setya	Eri	Aji	12/09/2018	605
62225	Connor Alan	Connor	Bishop	8/10/2018	605
62296	Eilam	Eilam	Jonas	10/12/2018	605
70780	Taki Wairua Hoani	Taki	Flavell	30/06/2014	605
70850	Lee Moses	Lee	Heremaia	15/09/2014	605
70898	Trevor Terrence Ngatokorua	Trevor	Nootai	20/10/2014	605

TERMS OF SETTLEMENT

**KiwiRail Holdings Limited
KiwiRail Limited
and
Rail & Maritime Transport Union
Multi-Employer Collective Agreement**

Date: 5 September 2023

The terms set out below are considered the complete settlement of all claims raised by the parties in the process of bargaining and these terms are offered as a package in its entirety.

There are to be no changes, other than those set out in this document, to the existing KiwiRail Holdings Limited and KiwiRail Limited and Rail and Maritime Transport Union Collective Agreement 1 July 2021 – 31 June 2023.

Term

The term of the new MECA has been agreed as two years for 1 July 2023 to 30 June 2025.

Hours of Work Parameters

Clause 23.3.2;

- delete - Locomotive Engineers: work periods with a commencement time from 0601 to 1400 hours
- add - Locomotive Engineers: work periods with a commencement time from 0600 to 1359 hours

Annual Leave

New Clause 26.4.2

Employees who are entitled to 4 weeks' annual leave (including shift worker leave) will take at least 1 weeks' continuous leave in each leave year. Employees who are entitled to 5 weeks' annual leave or more (including shift worker leave) will take at least 2 weeks' continuous leave in each leave year – to coincide with the pay fortnight.

Renumber existing clause 26.4.2 to 26.4.3

Parental Leave

Delete clauses 26.8.1 – 26.8.6 and replace with:

Employees will be allowed parental leave in accordance with the Parental Leave and Employment Protection Act 1987 (or successor legislation and its amendments) and the KiwiRail Parental Leave Policy

Personal Grievances

Add into clause 28.6.1 after 'then you have 90 days' or 12 months for personal grievances related to sexual harassment.

Wage and Allowance Increases

All printed wage rates and allowances will increase by 6% effective from 25 June 2023.

All printed wage rates and allowances will increase by a further 4% effective from 23 June 2024

KiwiSaver

The Employer contribution to KiwiSaver will increase from 4% to 5% and the Employer contribution to other superannuation schemes supported by KiwiRail will increase from 5% to 6% effective from 23 June 2024. This does not apply to members of the Government Superannuation Fund (GSF).

Pay Rate Changes

Pay Scale 2;

- Track Ganger (pay code 60008) will increase to \$38.12 per hour (same hourly rate for the Track Machine Ganger). This is before the 6% increase is applied.
- Leading Hand Structures (Non Trade) (Grandparented) (pay code 60048) will increase to \$38.12 per hour (same hourly rate for the Track Machine Ganger). This is before the 6% increase is applied.
- Leading Hand Structures (Non Trade) (pay code 60047) will increase to \$38.12 per hour (same hourly rate for the Track Machine Ganger). This is before the 6% increase is applied.
- Traction Supervisor (pay code 60136) will increase to \$43.51 per hour (restores the previous relativity), This is before the 6% increase is applied.
- Leading Hand Traction Line Mechanic (pay code 60135) will increase to \$40.18 per hour (restores the previous relativity), This is before the 6% increase is applied.

Pay Scale 4;

- The RSAS Pay and Progression document will be updated to include paying Electrical Technicians at the level 5 rate.

Pass on (consistent with past practice)

KiwiRail accepts that there shall be no pass on of any financial gain on which agreement was settled, or any gain contained in this settlement or collective agreement, to any employee who is not a member of the Union and falls within the coverage clause of the collective agreement.

Living Wage

The Living Wage will continue to apply to any rates in this Multi-Employer Collective Agreement which fall below the published Living Wage on 1 September every year. KiwiRail commits to continuing to make progress towards becoming a Living Wage accredited employer by extending the Living Wage principle to its contractors as soon as it is able.

High Performance High Engagement (HPHE)

The Parties re-confirm their commitment and agreement to work together using High Performance High Engagement principles and working collaboratively to improve the business and provide mutual benefits to KiwiRail and its workers.

Digger Operators

The Digger Operators will continue to be paid under Pay Scale 1 until such time as KiwiRail and the RTBU agree on the rates of pay for this position to be incorporated into Pay Scale 2 of the MECA.

Wiring and Relay Rooms

The updated payrates effective from 25 June 2023 for the Signal Equipment Technicians (Relay Room) and Signal Equipment Assemblers (Wiring Shop) roles will be compared to the recent market study and adjusted if they are still below the market median (+/- 10% of the market median).

Locomotive Servicing Rosters

The parties agree that all Locomotive Servicing rosters will consist of paid meal breaks – the existing unpaid meal breaks at Mt Maunganui and Wellington will be removed.

Otira Housing

KiwiRail agrees to provide options for future housing arrangements for Otira workers. An options plan will be provided by 30 September 2023.

Transition to Retirement

The parties agree to establishing a framework for workers who want to transition to retirement as they prepare to move out of the workforce into full retirement. This will be an HPHE project with a target for completion by 30 June 2024.

Trade Certification Allowance

Insert the following wording for eligibility for the Registered Electrical Technician Allowance;

- Payable to an employee who has an Electrical Service Technician or Electrical Appliance Serviceperson qualification or holds full Electrical Registration and where the qualification is relevant to the worker's position but is not a core requirement of their position as listed in the Career Pay and progression (CPP).

Flexiworkers

The list of Infrastructure Flexiworkers in the Flexiworker Schedule will be updated by removing names of workers who are no longer employed by KiwiRail.

Pay Scale 9 Interislander

The previously agreed and ratified variation covering progression for Interislander workers in Pay Scale 9 will be incorporated into the MECA.

Undertakings of the parties:

- a. The joint KR – RMTU Administration Council will be retained to consider all future administrative issues spanning the whole of KiwiRail.
- b. The Coverage Clause (clause 7) of the MECA is referred to the Administration Council for review with emphasis on Field Engineers. This review is to be completed by 30 June 2024.
- c. The Administration Council will agree a definition for "Safety Critical" occupations/roles within KiwiRail. This is to be completed by 30 June 2024.
- d. The KIC Council will review ROM Section 3 and this will be completed by 30 June 2024.
- e. The Administration Council will review Pay Scale 1 and this will be completed by 30 June 2025.
- f. A review of the pay and progression system for Traction and Systems Controllers paid under Pay Scale 3 will be undertaken by the KNIC Council. This review is to be completed by 30 November 2023.
- g. The Customer Contact team within Interisland will have their terms and conditions of employment reviewed with the objective to moving to standard terms and conditions (rather than the salary option). This review is to be completed by 30 November 2023.
- h. The Administration Council will review and agree the definition for consecutive shifts (in relation to Rostered days Off). This review is to be completed by 30 June 2024.
- i. The Administration Council will review and agree an updated Travel Privileges and Benefits Policy – in particular clarify the food discounts on Scenic Journeys and access to the Interisland Lounge. This review is to be completed by 30 June 2024.
- j. The Administration Council will review and agree on the re-introduction of allowance descriptions paid under clause 33.15 of the MECA. The review will also assess the definition of confined space. This review is to be completed by 30 November 2023.
- k. The CT reps on the KIC Council will confirm the availability of the Training pathways to deliver the Pay Scale progression system. This is to occur by 30 June 2024.
- l. The Administration Council will review the application of the OJT allowance when engaging in On the Job training supervision for safety critical roles. This review is to be completed by 30 June 2024. The KNIC will continue its review for situations where payment of the OJT allowance is applicable for Infrastructure Workers.
- m. The KIC and KNIC will undertake a joint review on the methodology for payment of standby shifts. This is to occur during the term of this agreement.

- n. A review of Storeperson wage rates payable in Pay Scale 2 and 5 will occur during the term of this agreement.
- o. The KNIC will undertake a review of the Environment Allowance payable under clause 33.13 with the view to incorporating this allowance into the hourly rates of pay for the affected workers. This review will be completed by 30 June 2024.
- p. The KNIC will undertake a review of the Thermit Welding skill and its applicability to the Track CPPs. This is to occur during the term of this agreement.

Formerly agreed undertakings to be continued as part of this MECA:

- a. **Relationship Charter (August 2014)**
KiwiRail and the RMTU agree to actively use the Relationship Charter as its guiding principles to meet not only its Good Faith requirements but for any initiatives nominated by either KiwiRail or the RMTU.
- b. **Terms of Reference for Industrial Councils**
KiwiRail have developed a terms of reference template which can by agreement by both parties be altered for each Industrial Council or can include RMTU delegates from other Industrial Councils.
- c. **High Performance High Engagement (HPHE Charter 27 September 2016)**
KiwiRail and the RMTU agree to continue developing High Performance High Engagement and working collaboratively to achieve mutually beneficial outcomes such as operational business improvements.
- d. **Drug and Alcohol Policy and Procedures**
KiwiRail and the RMTU agree to the continuation of the Drug and Alcohol and Procedures review that followed the settlement of the 2014 Collective Agreement.
- e. **Book-On and Book-Off Arrangements**
KiwiRail Freight have advised that they are considering the introduction of new rostering technology that may include electronic book-on and book-off arrangements. The parties agree to work together, through the KIC to ensure a successful transition as the technology evolves.
- f. **Company Required Medical Examinations**
KiwiRail agrees that if an employee is booked on a company required medical examination on a day of work, they will be paid relevant daily pay for their rostered hours. KiwiRail medical examinations on an employee's rostered day off are voluntary. If the employee attends a medical on their rostered day off, they will be paid 4 hours' relevant daily pay.
- g. **Special Paid Union Leave**
The existing arrangements in respect of paid leave of employees for union purposes are renewed in these Terms of Settlement. As for previous years, the provision of special leave on pay for union officers will be on the basis of one day per 25 members.
As at 15 August 2023, KiwiRail employed 3086 members of the RMTU who are party to the MECA. This equates to 123 days ($3086/25 = 123$) union leave days for the year 1 July 2023 to 30 June 2024. This can be adjusted at 1 July 2024.

The Employee Relations Manager should receive applications preferably 21 days prior to the date of the commencement of the intended leave.
- h. **Trade Certification Pay Scales 2 & 5**
The Parties agree to continue the grandparenting of the Trade Certificate Payments for the staff named in the KiwiRail Infrastructure and Asset Management Schedule.

i. **Prescription Safety Glasses (as agreed by the parties on 27 May 2016)**

AGREED PROCEDURE FOR PROVISION OF PRESCRIPTION SAFETY GLASSES THROUGHOUT KIWI RAIL 27 May 2016
1. KiwiRail SHALL provide prescription safety glasses for employees in safety critical workplaces, for work purposes. These are not safety glasses worn over ordinary prescription glasses. They are safety glasses with prescription lenses.
2. Eye checks shall form part of an employee's periodic medical examination, depending on the medical category applying to them.
3. Where an eye examination (either personally arranged or through KR) determines a change in prescription is required, the prescription shall be forwarded to KiwiRail, and an order raised through OPSM or SpecSavers for the changed prescription safety glasses. These shall be a charge to the relevant Business Unit.
4. Employees will be encouraged to have regular eye checks as a matter of health and wellbeing.
5. Changes in prescriptions for ordinary (non-safety) glasses or contact lenses will continue to be eligible for subsidy through the Staff Welfare Trust.
6. Replacement of prescription safety glasses will only occur if the employee has a new prescription from their own or a KR-approved optician or if the glasses are damaged. KiwiRail will not be responsible for replacement if the glasses have not been cared for in a reasonable manner.
AGREED by the RMTU-KR Admin Council at its meeting on 27 May 2016.

Ratification processes and signing these terms of settlement

KiwiRail's CE will ratify the terms of settlement for KiwiRail by signing these terms of settlement agreement prior to ratification by the RMTU.

RMTU General Secretary will sign these terms of settlement agreement which is then subject to ratification by union membership.

Upon signing this agreement both KiwiRail and RMTU officials agree to recommend this settlement.

Meeting arrangements

The RMTU will proceed through its agreed balloting process (as stated within the signed Bargaining Process agreement) and a series of report back meetings to members at various locations and called for that purpose. The meetings may be joint meetings with nominated RMTU official(s) and Employer official(s) with agreed scheduling. All actual and reasonable travel, accommodation and meal expenses associated with the report back and ratification meetings for agreed RMTU employee delegates and officials will be met by KiwiRail. In addition, KiwiRail will pay the wages of agreed RMTU employee delegates who may be required to attend negotiations on a rostered day off.

It is agreed that KiwiRail and RMTU will work to encourage and facilitate maximisation of membership attendance at regional report back and ratification meetings. The meetings will be full stopwork meetings with no trains departing the meeting location during the time of the meeting. All terminal operations shall halt during the hours of the report back meetings at terminals.

The RMTU confirms that its ratification procedure is:

the normal postal ballot and that unless 33% or more of members vote to reject the settlement that it will be deemed to have been ratified by the members.

This settlement is only subject to ratification by union membership.

SIGNED



Peter Reidy
Chief Executive Officer
KiwiRail Ltd

DATE: 25 October 2023

SIGNED



Todd Valster
General Secretary
Rail and Maritime Transport Union



DATE: 17-12-2023